

COMMITTEES APPOINTED BY THE COUNCIL

The Local Government Act 1972 (as amended) – Sections 100 G (1)(b)

The memberships of the Committees are politically balanced so far as reasonably practicable between the Groups. The allocations between Groups are indicated in the “Committee” column. The current political balance was agreed by Council on 25 May 2011.

The “Functions” column contains summaries of the functions of each Committee. Full details are set out in the Council’s Constitution.

Con = Conservative Group
 Lab = Labour Group
 Res = Residents’ Group
 IRG = Independent Residents’ Group

Overview and Scrutiny Committees

Committee	Membership <i>Councillors</i>	Functions:
Children & Learning Overview and Scrutiny Committee (9 members: (6:2:1:0)	Chairman: Sandra Binion (Con) Vice Chairman: Gillian Ford (Res) Members: Dennis Bull (Con) Robby Misir (Con) Linda Trew (Con) Billy Taylor (Con) Frederick Thompson (Con) Nic Dodin (Res) Pat Murray (Lab)	<ul style="list-style-type: none"> • School improvement (BSF) • Pupil and Student Services (including the youth service) • Children’s Social Care • Safeguarding Children • Adult education • 14-19 Diploma • Social Inclusion • Scrutiny of relevant aspects of the LAA • Councillor Call for Action

Committee	Membership <i>Councillors</i>	Functions:
Crime & Disorder Committee (9 members: (5:2:1:1)	Chairman: Ted Eden (Con) Vice Chairman: John Wood (Res) Members: Rebecca Bennett (Con) Roger Evans (Con) Georgina Galpin (Con) Frederick Osborne (Con) Linda Van den Hende (Res) Denis Breeding (Lab) David Durant (IRG)	Exercise of the functions conferred on the Committee by the Police & Justice Act
Environment Overview and Scrutiny Committee (7 members: (4:2:0:1)	Chairman: Jeff Brace (Con) Vice Chairman: John Mylod (Res) Members: Dennis Bull (Con) Peter Gardner (Con) Garry Pain (Con) Barbara Matthews (Res) David Durant (IRG)	<ul style="list-style-type: none"> • Environment • Local Development Framework and Strategic Transport • Transport for London • Environmental Strategy • Community safety • StreetCare • Parking • Social Inclusion • Scrutiny of relevant aspects of the LAA • Councillor Call for Action
Health Overview and Scrutiny Committee (6 members: (4:2:0:0)	Chairman: Pam Light (Con) Vice Chairman: Brian Eagling (Res) Members: Wendy Brice-Thompson (Con) Frederick Osborne (Con) Linda Trew (Con) Nic Dodin (Res)	Scrutiny of NHS Bodies under the Council's Health Scrutiny function
Individuals Overview and Scrutiny Committee (6 members: (4:2:0:0)	Chairman: Wendy Brice-Thompson (Con) Vice Chairman: Linda Van den Hende (Res) Members: Jeff Brace (Con) Pamela Light (Con) Keith Wells (Con) June Alexander (Res)	<ul style="list-style-type: none"> • Personalised services agenda • Adult Social Care • Diversity • Social Inclusion • Scrutiny of relevant aspects of the LAA • Councillor Call for Action
Towns & Communities Overview and Scrutiny Committee (9 members: (5:2:1:1)	Chairman: Frederick Osborne (Con) Vice Chairman: Linda Hawthorn (Res) Members: Wendy Brice-Thompson (Con) Osman Dervish (Con) Garry Pain (Con)	<ul style="list-style-type: none"> • Community Engagement • Cohesion • 3rd Sector Compact • Regulatory Services • Planning & Building Control • Town centre strategy • Licensing

Committee	Membership <i>Councillors</i>	Functions:
	Keith Wells (Con) Ray Morgon (Res) Paul McGeary (Lab) Michael Deon Burton (IRG)	<ul style="list-style-type: none"> • Leisure, art, culture • Housing Retained Services • Partnership with the ALMO • Community safety • Social and economic regeneration • Parks • Social inclusion • Scrutiny of relevant aspects of the LAA • Councillor Call for Action
Value Overview and Scrutiny Committee (6 members:) (4:2:0:0)	Chairman: Robby Misir (Con) Vice Chairman: Ray Morgon (Res) Members: Ted Eden (Con) Billy Taylor (Con) Damian White (Con) Ron Ower (Res)	<ul style="list-style-type: none"> • Strategy and commissioning • Local Strategic Partnership • Partnerships with Business • Customer access • E-government and ICT • Finance (although each committee is responsible for budget processes that affect its area of oversight) • Human resources • Asset Management • Property resources • Facilities Management • Communications • Democratic Services • Social inclusion • Scrutiny of relevant aspects of the LAA • Councillor Call for Action

Administrative and Quasi-Judicial Committees

Audit (6 members:) (4:1:1:0)	Chairman: Georgina Galpin (Con) Vice Chairman: Osman Dervish (Con) Members: Roger Ramsey (Con) Frederick Thompson (Con) Clarence Barrett (Res) Pat Murray (Lab)	<ul style="list-style-type: none"> • Monitoring the risk management and internal control environment • Monitoring the External Audit Service and responding to its findings • Supporting the Group Director Finance & Commerce in ensuring arrangements for the provision of an adequate and effective internal audit • Monitoring the adequacy and effectiveness of the internal audit service and the annual internal audit plan • Approving the Annual Statement of Accounts • Monitoring fraud and corruption arrangements
Governance (13 members:)	Chairman: Frederick Thompson (Con) Vice Chairman: Becky Bennett (Con) Members:	<ul style="list-style-type: none"> • To monitor and review operation of the constitution to ensure that the aims and principles of the constitution are given full effect

Committee	Membership Councillors	Functions:
<p>(8:2:2:1)</p> <p>Governance (<i>continued</i>)</p>	<p>Robert Benham (Con) Osman Dervish (Con) Steven Kelly (Con) Eric Munday (Con) Roger Ramsey (Con) Michael White (Con) Clarence Barrett (Res) Gillian Ford (Res) Keith Darvill (Lab) Paul McGeary (Lab) Jeffrey Tucker (IRG)</p>	<ul style="list-style-type: none"> • To make recommendations to the Council about amending the constitution • To monitor and review the Members' Allowance Scheme and make recommendations to Council • To monitor and review the role of Overview and Scrutiny including numbers, operation and responsibility of Overview and Scrutiny Committees and their terms of reference and make recommendations • To monitor and review all aspects of Corporate Governance • To approve the Annual Governance Statement • Where necessary, to establish a panel to consider and determine any appeal by the Head of Paid Service, a Group Director, Assistant Chief Executive, Assistant Director or a Head of Service from the decision of a panel of the Appointments Committee. • Where necessary, to establish a panel to hear a grievance submission made by the Head of Paid Service, a Group Director, Assistant Chief Executive, Assistant Director or a Head of Service • Where necessary to establish a panel to consider and determine any appeal against dismissal or final stage grievance lodged by "Havering Grade" staff. • To make recommendations to Council about appointing and dismissing the Head of Paid Service. • To appoint and dismiss Group Directors, Assistant Chief Executive, Assistant Director and Heads of Services, in accordance with the procedures set out in the Staff Employment Procedure Rules in Part 4 of this constitution. • Where necessary to establish a panel to consider and determine any allegation under the Council's disciplinary or capability procedures against the Head of Paid service, a Group Director, Assistant Chief Executive, Assistant Director or Head of Service. • To appoint (or in the case of appointments to be made by the Executive, to recommend for appointment) any individual: • to any office (other than an office in which he is employed by the authority) in the authority's gift • as the authority's representative to any body other than the authority or to any committee or sub-committee of such a body • and to revoke any such appointment (see Part 3, section 5: local choice functions) • To approve delegated arrangements for such appointments • To interview candidates for the independent member positions on the Standards

Committee	Membership <i>Councillors</i>	Functions:
		<p>Committee and to make recommendations to Council about the appointment of the independent members</p> <ul style="list-style-type: none"> To determine the local terms and conditions, pay and grading arrangements of the Head of Paid Services, Group Directors, Assistant Chief Executive, Assistant Director and Head of Service. To determine an appeal against any decision made by or on behalf of the authority, except where statute provides for some other route of appeal (See Part 3, section 4: functions not to be the responsibility of an authority's Executive) (group B functions) and Part 3, section 5: local choice functions) – see Hearings Panel below To hear appeals from teachers about early retirement decisions by governing bodies. To oversee matters related to the facilities available to support members To undertake those functions assigned under Part 3, section 4: functions not to be the responsibility of an authority's Executive (group EA functions)
<p>Adjudication and Review Sub- (10 members:) (6:2:1:1)</p>	<p>Chairman: Osman Dervish (Con) Vice Chairmen: 1. Frederick Thompson (Con) 2. Barbara Matthews (Res) Members: Robert Benham (Con) Eric Munday (Con) Barry Oddy (Con) Linda Trew (Con) John Mylod (Res) Denis O'Flynn (Lab) Michael Deon Burton (IRG)</p>	<ul style="list-style-type: none"> Determining appeals against decisions, except where statute provides for some other route of appeal Making arrangements for school admission appeals Making arrangements for school exclusion appeals and appeals by governing bodies Hearing appeals from teachers about early retirement decisions by governing bodies
<p>Appointments Sub- (7 members:) (4:2:1:0)</p>	<p>Chairman: Becky Bennett (Con) Vice Chairman: Michael White (Con) Members: Steven Kelly (Con) Roger Ramsey (Con) Clarence Barrett (Res) Gillian Ford(Res) Denis O'Flynn (Lab)</p>	<ul style="list-style-type: none"> To make recommendations to Council about appointing and dismissing the Head of Paid Service To appoint and dismiss Group Directors, Assistant Chief Executive, Assistant Directors and Heads of Service To establish a panel to consider and determine any allegation under the Council's disciplinary or capability procedures against the Head of Paid service, a Group Director, Assistant Chief Executive, Assistant Director or Head of Service To determine local terms and conditions, pay and grading arrangements of the Head of Paid Service, Group Directors, Assistant Chief Executive, Assistant Directors and Heads of Service
<p>Highways Advisory (9 Members:) (5:2:1:1)</p>	<p>Chairman: Billy Taylor (Con) Vice Chairman: Frederick Thompson (Con) Members:</p>	<ul style="list-style-type: none"> To advise the Council's Executive on local highway and traffic management schemes To consult objectors, and consider objections made, to schemes

Committee	Membership <i>Councillors</i>	Functions:
	Steven Kelly (Con) Lynden Thorpe (Con) Damian White (Con) Brian Eagling (Res) John Wood (Res) Denis Breeding (Lab) David Durant (IRG)	<ul style="list-style-type: none"> To make recommendations to the Cabinet Member for Community Engagement for the implementation of schemes

Committee	Membership <i>Councillors</i>	Functions:
Licensing (11 Members:) (7:2:1:1)	<p>Chairman: Peter Gardner (Con) Vice Chairmen: Georgina Galpin (Con); Linda Trew (Con); Lynden Thorpe (Con) Members: Robert Benham (Con) Pamela Light (Con) Frederick Thompson (Con) Linda Van den Hende (Res) Brian Eagling (Res) Denis Breeding (Lab) Mark Logan (IRG)</p>	<ul style="list-style-type: none"> • To exercise the functions required by the Licensing Act 2003 and the Gambling Act 2005. • To determine applications for licences and registration not otherwise dealt with • To carry out functions relating to licensing as specified in Part 3, section 4: functions not to be the responsibility of an Authority's Executive.
Pensions (7 members:) (4:1:1:1)	<p>Chairman: Eric Munday (Con) Vice Chairman: Damian White (Con) Members: Roger Ramsey (Con) Melvin Wallace (Con) Ron Ower (Res) Denis Breeding (Lab) Jeffrey Tucker (IRG)</p>	<ul style="list-style-type: none"> • To consider and agree the investment strategy and statement of investment principles for the pension fund and subsequently monitor and review performance • Where appropriate and above staff delegation levels to recommend staff to invite tenders and award contracts for actuaries, advisers and fund managers or other related investment matters • To appoint and review the performance of advisers and investment managers for Council and pension fund investments • To take decisions on those matters not to be the responsibility of the Cabinet under the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 relating to those matters concerning the Local Government Pension Scheme.
Regulatory Services (11 Members:) (7:2:1:1)	<p>Chairman: Barry Oddy (Con) Vice Chairman: Barry Tebbutt (Con) Members: Sandra Binion (Con) Jeff Brace (Con) Robby Misir (Con) Frederick Osborne (Con) Garry Pain (Con) Linda Hawthorn (Res) Ron Ower (Res) Paul McGeary (Lab) Mark Logan (IRG)</p>	<ul style="list-style-type: none"> • To carry out functions relating to health and safety under any "relevant statutory provision" within the meaning of Part 1 of the Health and Safety at Work Act 1974, to the extent that those functions are discharged otherwise than in the Council's capacity as employer • To carry out functions relating to town and country planning and Planning Control as specified in: • Part 3, section 4: functions not to be the responsibility of an authority's Executive • Part 3, section 5: local choice functions • that are not delegated to staff • To form planning views on behalf of the Council in its role as consultee on applications to be decided by the Board of the London Thames Gateway Urban Development Corporation

Committee	Membership <i>Councillors</i>	Functions:
Standards (9 members: (5:2:1:1) (plus 3 Independent Members)	<p>Chairman: Jack Knowles (Independent Member) Vice-Chairman: Tracey Moran (Independent Member) Members: Rebecca Bennett (Con) Robby Misir (Con) Barry Oddy (Con) Garry Pain (Con) Lynden Thorpe (Con) Gillian Ford (Res) Nic Dodin (Res) Keith Darvill (Lab) Michael Deon Burton (IRG)</p> <p>Independent Member: Kevin Madden</p>	<ul style="list-style-type: none"> • To promote and maintain high standards of conduct by the members: and co-opted members of the authority, to assist them to observe the authority's code of conduct and to monitor, advise on, and educate members in matters relating to Council guidelines on conduct and/or probity. • To hear, determine and report upon any local matters including the application of relevant and permitted sanctions • To report to the Council and to take any appropriate action arising from the terms of reference, legislation and regulations • To hear, determine and report upon any matters relating to breach of the Rules regarding the Party Whip set out in Article 9.08 including the application of relevant and permitted sanctions. • To advise the authority on the adoption or revision of a the following codes and protocols, to monitor their operation and effectiveness and to advise, train or arrange to train members and co-opted members on matters relating to them: <ul style="list-style-type: none"> ○ Members' code of conduct ○ Guidelines on members' dealing with staff ○ Protocol on Probity in Planning • To assess and review complaints about Members and to conduct determination hearings • To grant dispensations to Members: with prejudicial interests • To grant exemptions for politically restricted posts • To monitor and evaluate complaints made in respect of the Council Whistleblowing policy and procedure and to make any recommendations for improvement to staff and/or Cabinet • To consider any matters as may be referred by Standards for England • To issue guidelines to members: about how to make a declaration of interest • To grant a dispensation to a member participating in a business which is prohibited under the members:' code of conduct, in accordance with any regulations made by the Secretary of State