

Application notes – Garage application for Council tenants

- We will **only** offer a garage for storage of a vehicle.
- Any garage offered to you must be in the vicinity of your home. Either 10-15 minutes' walk or within 1.5 miles.
- We cannot let residents of Homes & Housing rent a garage having rent or service charge arrears.
- We will let you know the outcome of your application within ten working days.
- If a garage is not available then you will be placed on a waiting list. We will contact you once one becomes available.
- If a garage is available, you will be asked to attend an appointment to sign up for the garage. You will need to provide us with a current MOT certificate, full driving licence, certificate of motor insurance, and vehicle log book.

Paying for your garage

- Garage charges vary across the borough, and currently range between £8.13 and £17.63 per week. Most garages have a small water charge, which is currently £0.16 per week. We will let you know the exact charge should a garage become available for you to let.
- If you are a private resident! there will be a charge of 20% VAT on your garage account.
- **Direct Debit** is the easiest way to pay for your garage charges. If your application is successful, we will ask you to complete a Direct Debit form when you sign up for the garage.
- We advise that you pay in advance to ensure your account does not fall into arrears.