

Garage Application Notes

Please read before you apply

Havering Council tenants or leaseholders who are in rent or service charge arrears, their applications will not be accepted until any debt is cleared.

We will let you know the outcome of your application within ten working days.

If a garage is not available in your preferred location, you will be notified that you will be added to a waiting list, or offered an alternative location.

If a garage is available, you will be asked to attend an appointment to sign up for the garage. You will need to provide us with a recent utility bill, council tax letter and proof of ID (all in the applicants' name).

Garage charges vary across the borough depending on location, rents currently range between £8.13p to £17.63p per week. Most garages have a small water charge, which is currently £0.16p per week. We will advise the exact charge should a garage become available.

If you are a private resident there will be a charge of 20% VAT on your garage account.

Direct Debit is the easiest way to pay for your garage charges. If your application is successful, we will ask you to complete a Direct Debit form when you sign up for the garage.

You are required to pay garage rental in advance to ensure your account does not fall into arrears.

The garage licence is a weekly licence and may be terminated by either the Council, with one weeks' notice or the garage licence holder by giving one months' written notice.

Should you lose your keys you will be charged £20 plus VAT for its replacement , plus £75 plus vat if a lock change is required.

For further information or assistance in completing the application form please contact the Garage Officer on 01708-434000 or email

garages@haverling.gov.uk