

Havering Library Service – Volunteer role

Title of role
Summer Reading Challenge Volunteer
Purpose of role
<p>The Summer Reading Challenge runs every year during the 6 weeks holidays through Libraries. Children sign up at the library then read six library books of their choice and are rewarded with stickers for each book they have read.</p> <p>The Summer Reading Challenge Volunteers will talk to the children about books they have read, reward the children with stickers and help with administration.</p>
Main activities/tasks
<ul style="list-style-type: none"> • Talking to children about the books they have read • Giving out stickers to children • Completing administration forms • Talking to parents about the Summer Reading Challenge • Promote Summer Reading Challenge website and app to children and parents • Promoting the Summer Reading Challenge and the benefits to children
Skills and Experience required / desired
<ul style="list-style-type: none"> • Confidence and enthusiasm about books and reading • Good communication and listening skills • Good with children • Able to use IT, including the internet • Patience to support people who are learning something new • Ability to work without supervision • Reliable and responsible • Flexible and able to help on a regular basis
What's in it for me?
<ul style="list-style-type: none"> • Demonstrate or boost communication skills and confidence

- Training and experience which may help you to gain employment in the future
- Valuable experience to put on your CV
- Inspire others and put your skills to good use
- The opportunity to meet new people and work as a team
- Support the development of children
- Gain experience of running activities with children
- Use or develop organisation and planning skills

Training

A comprehensive induction with on-going training and support will be provided. Support available includes the opportunity to shadow and observe colleagues in the role.

Availability / Commitment

This role can be carried out at a flexible time to suit you during library opening hours throughout the Summer Holiday period. We ask for a minimum commitment of 2 hours per week but are open to negotiation in exceptional circumstances.

Location

This opportunity is available across all Havering Libraries.

Main point of contact/supervisor

Relevant Library Manager

Other information

If the volunteer is comfortable and happy to do so, there may be times when the volunteer is asked to cover other volunteering roles. This will be discussed with volunteers prior to the start date.

All volunteers are required to undergo a Disclosure & Barring Service check, formerly CRB check (which the Council would arrange), and to provide references.