

Children, Adults and Housing Adult Services

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
1 Respite Care Weekly charges*				
Age over woman's pension age	111.75	114.60	07/04/14	
Age 25 up to woman's pension age	79.85	80.95	07/04/14	
Age 18 to 24	64.80	65.75	07/04/14	
Annual increase subject to DWP minimum income allowance Net of CRAG personal expense allowance set by DOH				
 * These charges will change in Jan/Feb 2015 when new rates will be announced.				

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Children, Adults and Housing Adult Services

(B) Charges determined by Committee

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
1. Personal care and Support Provision of homecare delivery to Service Users Homecare rate - hourly charge; per minute of actual care <i>The individual contribution is subject to the individual means test assessment</i>	14.94	14.94	07/04/14	C
2. Care home *				
Provision of care home delivery to Service Users Care home rate based on authority's 'usual costs' -weekly charge				
Residential Frail	453.20	462.26	01/04/15	C
Residential Dementia	524.27	534.76	01/04/15	C
Nursing Frail	483.07	492.73	01/04/15	C
Nursing Dementia	498.52	508.49	01/04/15	C
Nursing Higher Rate	507.79	517.95	01/04/15	C
3. Day Centre				
Day care delivery to Service Users	40.00	40.00	07/04/14	C
Day Centre daily rate	10.00	10.00	07/04/14	C
Transport to Day Centre (inclusive of return journey)				
4. Extra Care Housing	17.97	17.97	04/08/14	C
Dreywood Court - hourly rate	12.45	12.45	04/08/14	C
St Ethelburga Court - hourly rate	14.80	14.80	04/08/14	C
Paines Brook Court - hourly rate				
<i>* 2014/2015 consultation proposes a 2% uplift in care home fees -date for implementaion to be agreed.</i>				

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**Communities & Resources
Head of Regulatory Services**

(B) Charges determined by Committee

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Interments				
Cemeteries (fees doubled for non-residents of LBH)				
Over 16 years	880.00	906.00	01/04/15	D
2 simultaneous full body interments aged over 16 years	0.00	1,359.00	01/04/15	NEW FEE
Cremated remains	167.00	172.00	01/04/15	D
Extra depth (each interment over two) or casket/walled grave per depth	158.00	163.00	01/04/15	D
Resident child not over 16 Years	0.00	0.00	01/04/15	D
Non resident stillborn to 1 month in child's grave or public grave	158.00	163.00	01/04/15	D
2 simultaneous non resident stillborn/to 1 month in child's or public grave	0.00	244.00	01/04/15	NEW FEE
Non resident child not over 10 years in child's grave or public grave	245.00	252.00	01/04/15	D
Non resident child not over 16 years in child's grave	1,659.00	1,709.00	01/04/15	D
Use of chapel including organist at Upminster cemetery (subject to availability)	58.00	60.00	01/04/15	D
Hospital Contract NVB burials	158.00	163.00	01/04/15	D
Exclusive Right of Burial (50 years with option of further 10 years)				
Lawn Section grave	1,377.00	1,418.00	01/04/15	D
Traditional Grave	2,135.00	2,199.00	01/04/15	D
Children's section (under 10)	337.00	347.00	01/04/15	D
Children's section (under 16)	673.00	693.00	01/04/15	D
Surcharges				
Saturday full burial surcharge	440.00	453.00	01/04/15	D
Sunday full burial surcharge	880.00	906.00	01/04/15	D
Weekend cremated remains surcharge	167.00	172.00	01/04/15	D
Funeral After Published Time or 48 hours of booking	205.00	211.00	01/04/15	D
Booking cancelled after 48 hours of booking	205.00	211.00	01/04/15	D
Booking cancelled within 48 hours of burial	Full interment Fee	Full interment Fee		D

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Extension of Right of Burial for 10 years				
Lawn Section Grave	340.00	350.00	01/04/15	D
Traditional Grave	426.00	439.00	01/04/15	D
Children's Section (under 10)	74.00	76.00	01/04/15	D
Children's Section (under 16)	152.00	157.00	01/04/15	D
Walled graves	807.00	831.00	01/04/15	D
Other Charges				
Transfer of Exclusive Rights by Will, Letters of Administration or Assignment	39.00	40.00	01/04/15	D
Trf of Exclusive Rights by Statutory Declaration or combination of methods	72.00	74.00	01/04/15	D
Certified extract from Burial Register	40.00 *	41.00 *	01/04/15	D
Staff attendance to select/ locate a grave by appointment	32.00	33.00	01/04/15	D
Exhumation of cremated remains resident	168.00	173.00	01/04/15	D
Exhumation of cremated remains non-resident	336.00	346.00	01/04/15	D
Permit Charge				
Clean and Renovate/ NAMM fixing	Free	Free	01/04/15	
Lawn (Standard) Headstone & kerb/Additional Memorial	111.00 *	114.00 *	01/04/15	D
Additional Inscription on headstone or permit for a vase only/ Lawn kerb	74.00 *	76.00 *	01/04/15	D
Full kerb Traditional Grave	284.00 *	293.00 *	01/04/15	D
Grave Maintenance Fees				
Bi annual Spring and Summer planting	173.00 *	178.00 *	01/04/15	D
Annual maintenance clean and tidy	107.00 *	110.00 *	01/04/15	D
Turfing (Winter months only after grave has settled)	69.00	71.00	01/04/15	D

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Cremated Remains Burial Plots				
Purchase of exclusive rights - 25 yr. term	401.00	413.00	01/04/15	D
Extension of exclusive rights of burial for 10 years flat stone cremated remains plot	235.00	242.00	01/04/15	D
Tablet with First inscription	386.00	390.00	01/04/15	I/N
Additional / subsequent inscriptions	123.00	127.00	01/04/15	D
Blank stone	287.00	296.00	01/04/15	D
Photograph fixed to memorial	250.00 *	253.00 *	01/04/15	I/N
Granite memorial vases for use with cremated remains tablets (includes 45 letters)	352.00	356.00	01/04/15	I/N
Reguiling or additional letter on granite vase	2.50	2.75	01/04/15	I/N
<u>South Essex Crematorium</u>				
Cremation includes organ/organist/polytainer or biodegradable casket:				
Over 16 years	620.00	660.00	01/04/15	D
Resident child not exceeding 16 years	0.00	0.00		
Non resident to 6 years but not exceeding 16 yrs.	166.00	176.00	01/04/15	D
Non resident up to 6 years	84.00	89.00	01/04/15	D
Hospital Contract Non-viable foetus cremation	50.00	53.00	01/04/15	D
Saturday Cremation (subject to availability)	930.00	990.00	01/04/15	D
Sunday Cremation (subject to availability)	1,240.00	1,320.00	01/04/15	D

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Additional Services and Surcharges				
Bookings cancelled after 10am one working day before reserved time	199.00	211.00	01/04/15	D
Surcharge for services over-running	208.00	220.00	01/04/15	D
Surcharge for Cremation after 4pm	199.00	211.00	01/04/15	D
Use of chapel for private memorial service or extra time	199.00	211.00	01/04/15	D
CD recording of service	68.00	69.00	01/04/15	I/N
CD discs 2-10	18.00 *	19.00 *	01/04/15	I/N
DVD recording of service	85.00 *	86.00 *	01/04/15	I/N
DVD discs 2-10	24.00 *	25.00 *	01/04/15	I/N
Webcast of service	86.00 *	87.00 *	01/04/15	I/N
Visual Tributes 10 photographs	36.00 *	37.00 *	01/04/15	I/N
Visual Tributes per additional 5 photographs	12.00 *	13.00 *	01/04/15	I/N
Per minute of video used	8.00 *	9.00 *	01/04/15	I/N
Tributes embedded into DVD recording of the service	92.00 *	93.00 *	01/04/15	I/N
Strewing cremated remains from elsewhere	83.00	88.00	01/04/15	D
Witness Committal	38.00	40.00	01/04/15	D
Weekend Witness committal	76.00	81.00	01/04/15	D
Storage of cremated remains after one month per quarter	42.00 *	45.00 *	01/04/15	D
Storage of cremated remains after one month per year	99.00 *	105.00 *	01/04/15	D
Genealogy Searches per search not through Deceased Online	22.00 *	22.00 *	01/04/15	

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Containers				
Bronzed metal urns	56.00	57.00	01/04/15	I/N
Standard wooden or metal casket	71.00 *	72.00 *	01/04/15	I/N
Juvenile caskets	30.00 *	30.00 *	01/04/15	I/N
Various Decorative urns/caskets (new charge)	RRP *	RRP *		
Dedicated Hymn Book	65.00 *	66.00 *	01/04/15	I/N
Various keepsake memorials made from or to contain cremated remains including diamonds, paperweights, jewellery	RRP *	RRP *		
Memorials				
Kerb Plaques				
Perspex Plaque - 10 year term	293.00	296.00	01/04/15	I/N
Perspex Plaque only	96.00	97.00	01/04/15	I/N
Bronze Plaque - 10 year term	392.00	396.00	01/04/15	I/N
Bronze Plaque only	195.00	197.00	01/04/15	I/N
Second dedication (plus cost of plaque)	95.00	96.00	01/04/15	I/N
Kerb plaque renewal	197.00	199.00	01/04/15	I/N

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Bronze Wall Plaque				
Plaque with 10 year dedication	392.00	396.00	01/04/15	I/N
Plaque only	195.00	197.00	01/04/15	I/N
Bronze wall plaque renewal	197.00	199.00	01/04/15	I/N
Large Wall Plaques				
Single Slate or Large Bronze Wall Plaques				
Single (slate or bronze tablet) - 10 year dedication	463.00 *	468.00 *	01/04/15	I/N
Single plaque only (slate or bronze tablet)	266.00	269.00 *	01/04/15	I/N
Single tablet - renewal fee for 10 years	197.00 *	199.00 *	01/04/15	I/N
Double Slate Wall Plaque (subject to availability)	400.00 *	404.00 *	01/04/15	I
10 year dedication with single inscription	794.00 *	802.00 *	01/04/15	I/N
10 year dedication with double inscription	1,030.00 *	1,040.00 *	01/04/15	I/N
Subsequent inscription within 1 year of original dedication (or renewal)	238.00	240.00	01/04/15	I/N
Double Tablet - 10 year renewal	394.00	398.00	01/04/15	I/N

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Wall Niche for 10 years				
Single Niche including first interment and casket	1,375.00	1,389.00	01/04/15	I/N
Renewal/Prepurchase for Single Niche for 10 years	705.00	712.00	01/04/15	I/N
Renewal for Single Niche for 5 years	428.00	432.00	01/04/15	I/N
Replacement single plaque	468.00 *	473.00 *	01/04/15	I/N
1st Interment & Inscription in pre-purchase single Niche	670.00 *	677.00 *	01/04/15	I/N
Double Niche and First Interment	2,338.00 *	2,361.00 *	01/04/15	I/N
Renewal/Prepurchase for Double Niche for 10 years	1,412.00 *	1,426.00 *	01/04/15	I/N
Renewal for Double Niche for 5 years	781.00 *	789.00 *	01/04/15	I/N
Replacement double plaque	724.00 *	731.00 *	01/04/15	I/N
1st Interment & Inscription in pre-purchase double Niche	926.00 *	935.00 *	01/04/15	I/N
Wall Niche Additional Items:				
Motif (optional)	74.00 *	75.00 *	01/04/15	I/N
Additional Bud Vase	25.00 *	25.00 *	01/04/15	
Additional Inscription	214.00 *	216.00 *	01/04/15	I/N
Casket including nameplate	70.00	71.00	01/04/15	I/N
Second Interment and inscription	416.00 *	420.00 *	01/04/15	I/N
Photograph	250.00 *	253.00 *	01/04/15	I/N

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Sanctum ii Vaults for 10 years				
Vault and tablet including weekday witness committal	1,377.00	1,391.00	01/04/15	I/N
Second Interment	132.00	133.00	01/04/15	I/N
Second inscription	443.00 *	447.00 *	01/04/15	I/N
Replacement Plaque	348.00 *	351.00 *	01/04/15	I/N
Renewal for 10 years	898.00	907.00	01/04/15	I/N
Renewal for 5 years	524.00	529.00	01/04/15	I/N
Reguiling (Inc. postage)	95.00 *	96.00 *	01/04/15	I/N
Replacement vase	13.00 *	14.00 *	01/04/15	I/N
Vase Blocks and Tablets (includes Scented Garden Memorials)				
10 year dedication	669.00	676.00	01/04/15	I/N
Replacement Plaque	208.00 *	210.00 *	01/04/15	I/N
Renewal for 10 years	461.00	466.00	01/04/15	I/N
Memorials				
Summer House Memorial				
Floris wall plaque for 10 years	327.00 *	330.00 *	01/04/15	I/N
Plaque only	131.00	132.00	01/04/15	I/N
Renewal for 10 years	197.00	199.00	01/04/15	I/N
Posy Holder for 10 years	150.00 *	152.00 *	01/04/15	I/N
Renewal for 10 years	136.00	137.00	01/04/15	I/N

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Shrub or Rose with 10 year dedication (includes bronze plaque)	723.00	730.00	01/04/15	I/N
Renewal fee for 10 years (also applies to vase block with rose)	528.00	533.00	01/04/15	I/N
Renewal fee for 5 years (also applies to vase block with rose)	339.00	342.00	01/04/15	I/N
Trees with 10 year dedication (includes bronze plaque)	832.00	840.00	01/04/15	I/N
Renewal fee for 10 years	638.00	643.00	01/04/15	I/N
Renewal fee for 5 years	394.00	398.00	01/04/15	I/N
Benches and Chairs - 10 Year dedications				
Bench	1,880.00 *	1,899.00 *	01/04/15	I/N
Chair	1,366.00 *	1,380.00 *	01/04/15	I/N
Bench 10 Year renewal	897.00	906.00	01/04/15	I/N
Chair 10 Year renewal	792.00	800.00	01/04/15	I/N
Replacement Bench	983.00 *	993.00 *	01/04/15	I/N
Replacement Chair	574.00 *	580.00 *	01/04/15	I/N
Regular maintenance (per 2 years of remaining lease if not purchased or renewed since 1/1/2001)	37.00 *	38.00 *	01/04/15	I/N
Renovation of Bench	167.00 *	169.00 *	01/04/15	I/N
Renovation of Chair	107.00 *	108.00 *	01/04/15	I/N

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Bench, Tree & Shrub Additional dedications:				
Within 1 year of original (plus cost of plaque)	95.00	96.00	01/04/15	I/N
After 1 year of original dedication or renewal per remaining year of lease (plus cost of plaque)	16.00	17.00	01/04/15	I/N
2nd Dedication Life time of item (plus cost of plaque)	370.00	374.00	01/04/15	I/N
Replacement bronze plaque	195.00 *	197.00 *	01/04/15	I/N
Replacement Perspex plaque	96.00 *	97.00 *	01/04/15	I/N
Memorials				
Miscellaneous				
Mallard Bridge	260.00 *	263.00 *	01/04/15	I/N
Private purchase (plus cost of plaque)	13.00	14.00	01/04/15	I/N
Replacement metal vase	13.00 *	14.00 *	01/04/15	I/N
Floral arrangements stand - plus cost of flowers	24.00 *	25.00 *	01/04/15	I/N
Hanging baskets - per year	105.00 *	106.00 *	01/04/15	I/N
<u>Books of Remembrance</u>				
2 line entry	85.00	86.00	01/04/15	I/N
3 - 5 lines	123.00 *	124.00 *	01/04/15	I/N
6 - 8 lines	177.00 *	179.00 *	01/04/15	I/N

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Cards of Remembrance & Additional Entries in existing miniature books				
2 line entry	29.00 *	30.00 *	01/04/15	I/N
3 - 5 lines	52.00 *	53.00 *	01/04/15	I/N
6 - 8 lines	82.00 *	83.00 *	01/04/15	I/N
Miniature Triptych of Remembrance/Book of Remembrance				
2 line entry	60.00 *	61.00 *	01/04/15	I/N
3 - 5 lines	85.00 *	86.00 *	01/04/15	I/N
6 - 8 lines	111.00 *	112.00 *	01/04/15	I/N
Book of Remembrance Sundries				
Motif	64.00 *	65.00 *	01/04/15	I/N
Triptych photograph	64.00 *	65.00 *	01/04/15	I/N

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<u>Mini Headstone Cremated Remains Burial Plots</u>				
Purchase of exclusive rights - 25 yr. term	688.50	696.00	01/04/15	I/N
Extension of exclusive rights of burial for 10 years mini headstone cremated. remains plot	300.00	303.00	01/04/15	I
Memorial and installation with first 60 characters	955.50	965.00	01/04/15	I/N
Additional inscription rate per letter	2.50	2.75	01/04/15	I/N
Blank headstone only	237.00	240.00	01/04/15	I/N
Photograph fixed to memorial	250.00	252.50	01/04/15	I
Replacement Granite memorial vase only for Mini Headstone Only	59.00	60.00	01/04/15	I/N
Inscription first 60 characters on a pre purchased memorial	210.00	212.00	01/04/15	I/N
Blank memorial headstone only	703.00	710.00	01/04/15	I/N
Stone chippings per bag	48.00	48.00	01/04/15	I/N
Replacement Flower Holder	16.00	16.00	01/04/15	I/N

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Table 1:**Charges for New Dwellings**

New Houses and Blocks of Flats on the same site constructed at the same time

Number of Dwellings	Total
1	£835.00
2	£1,085.00
3	£1,335.00
4	£1,585.00
5	£1,835.00
6	£2,085.00
More than 6 - Please contact Building Control for individually assessed charges	

Table 2:

Charges for: Domestic Extensions, Loft Conversions and Garages; and, Extensions to Shops and Offices

Separate Extensions constructed at the same time may be aggregated together

Type of work	Total
1. Erection of a detached building which consists of a garage or carport or both having a floor area not exceeding 40m ² in total and intended to be used in common with an existing building and which is not an exempt building.	£375.00
2. Any extension of a dwelling the total floor area of which does not exceed 30m ² , including means of access and work in connection with that extension.	£585.00
3. Any extension of a dwelling the total floor area of which exceeds 30m ² but does not exceed 60m ² , including means of access and work in connection with that extension.	£750.00
4. Any extension of a dwelling the total floor area of which exceeds 60m ² but does not exceed 100m ² , including means of access and work in connection with that extension.	£960.00
5. Loft conversion – For the purpose of calculating charges a reference to an extension includes a room or rooms in the roof space (including access) of an existing building not exceeding three storeys in height.	See Above
6. Extension etc. >150m ² - Please contact Building Control for Individually assessed charges	

Table 3:**Charges for other work**

For all other work not covered in Tables 1 or 2

Estimated Cost of Work	Total
£0-2,000	£210.00
£2,000-5,000	£315.00
£5,000-10,000	£460.00
£10,000-20,000	£598.00
£20,000-30,000	£730.00
£30,000-40,000	£835.00
£40,000-50,000	£940.00
£50,000-60,000	£1,020.00
£60,000-70,000	£1,105.00
£70,000-80,000	£1,185.00
£80,000-90,000	£1,270.00
£90,000-100,000	£1,355.00
£100,000-120,000	£1,450.00
£120,000-140,000	£1,570.00
£140,000-160,000	£1,665.00
£160,000-180,000	£1,760.00
£180,000-200,000	£1,855.00
Over £200,000 - Please contact Building Control for individually assessed charges.	

All charges are shown including VAT. The charge for a Regularisation Certificate is exempt VAT however it is equivalent to the Building Notice Charge plus 20%. **A Regularisation Application is non-refundable.**

Explanatory Notes

1. Before you build, extend or convert, you or your agent must advise your local authority either by submitting Full Plans or a Building Notice. The Charge payable depends on the type of work, the number of dwellings in a building and/or the total floor area. The following tables (which are an integral part of this Schedule) may be used in conjunction with the current Charge Scheme to calculate the Charges. If you have any difficulties calculating the Charges please consult building control.
2. In certain cases the local authority may agree to Charges being paid by instalments. Consult the Building Control Office for details.
3. **Table 1:** Charges for new dwellings e.g. certain houses and flats - applicable where the total internal floor area of each dwelling, excluding any garage or carport, does not exceed 150m² and the building has no more than three storeys, each basement level being counted as one storey. In any other case, Table 3 applies.
4. **Table 2:** Where work comprises more than one domestic extension which is to be constructed at the same time (including rooms in roofs and associated access in buildings of three storeys or less) the total internal floor areas of all storeys of all the extensions shown on the application may be added together to determine the relevant Charge. If the extension(s) exceed 100m² or three storeys in height then Table 3 applies. All work contained within the footprint of an extensions or loft conversion is included in the fee but does not include work outside the footprint of the extension or loft conversion. For additional internal or external alterations Table 3 should be used. For multiple work that is to be carried out at the same time and falls into Table 3 as well as Table 2 the Table 3 fee may be discounted by 25%
5. **Table 3:** Applicable to all other building work not covered by Tables 1 or 2. Total estimated cost means an estimate accepted by the local authority of a reasonable cost that would be charged by a person in business to carry out the work shown or described in the application, excluding VAT, and any professional fees paid to an architect, engineer or surveyor etc., and also excluding land acquisition costs.

6. Works to provide access and/or facilities for disabled people to existing dwellings and buildings to which the public have access may be exempt from Charges. In these regulations 'disabled person' means a person who is within certain of the descriptions of persons to whom section 29(1) of the National Assistance Act 1948 applied, as that section was extended by virtue of section 8(2) of the Mental Health Act 1956, but not taking into account amendments made to section 29(1) by paragraph 11 of Schedule 13 to the Children Act 1989.

7. These notes are for guidance only and do not substitute for the 'Charge Scheme' adopted by the local authority under the provisions of Statutory Instrument 2010 No.404

All cheques for Building Control Charges should be made payable to -

The London Borough of Havering

If you have any queries relating to Building Control Charges you can contact us by -

Telephone on 01708 432700

Email at - buildingcontrol@havering.gov.uk

Further information on submitting Building Control application is available on website at - www.havering.gov.uk/buildingcontrol

Children, Adults and Housing Learning & Achievement

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from Sept 2014) £	Charges 2015/16 (from Sept 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
1 School Meals				
1a Primary school meal	2.10	2.15	01.09.15	I/N
1b Secondary meal	2.40	2.45	01.09.15	I/N
1c Special infant	2.10	2.15	01.09.15	I/N
Special Junior	2.10	2.15	01.09.15	I/N
Adult	3.25	3.30	01.09.15	I/N
2 Meals on Wheels				
Charge per meal	5.25	5.25	11.04.13	I/N

Basis of Increase:

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
FAIRKYTES				
Per Hourly Rate up to 6.00PM <i>unless otherwise stated</i>				
Main Room		17.00	01/04/15	New Charge
<i>Three hour hire discount</i>	30.00	37.00	01/04/15	S
Room 12		14.00	01/04/15	New Charge
<i>Three hour hire discount</i>	25.00	30.50	01/04/15	S
Room 13		10.00	01/04/15	New Charge
<i>Three hour hire discount</i>	18.50	22.60	01/04/15	S
Room 9		10.00	01/04/15	New Charge
<i>Three hour hire discount</i>	17.50	21.50	01/04/15	S
Art Room		12.00	01/04/15	New Charge
<i>Three hour hire discount</i>	20.50	25.00	01/04/15	S
Sculpture		9.00	01/04/15	New Charge
<i>Three hour hire discount</i>	16.50	20.00	01/04/15	S
Pottery		7.00	01/04/15	New Charge
<i>Three hour hire discount</i>	12.00	14.50	01/04/15	S
Studio 1		25.00	01/04/15	New Charge
<i>Three hour hire discount</i>	44.00	54.00	01/04/15	S
Studio 2		16.50	01/04/15	New Charge
<i>Three hour hire discount</i>	29.50	36.00	01/04/15	S
Studio 3		10.00	01/04/15	New Charge
<i>Three hour hire discount</i>	18.00	22.00	01/04/15	S
Billet Studio 1		16.50	01/04/15	New Charge
<i>Three hour hire discount</i>	29.50	36.00	01/04/15	S
Billet Studio 2		10.00	01/04/15	New Charge
<i>Three hour hire discount</i>	18.00	22.00	01/04/15	S
NB The above are maximum charges that are to be applied. Managers will have the discretion to negotiate lower charges per hour/session if a hirer commits to a long term hire, with such discounts to be agreed by the Head of Service.				

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
FAIRKYTES				
Per Hour (Mon to Fri from 6pm to close & Sat & Sun all day)				
Main Room		20.00	01/04/15	New Charge
<i>Three hour hire discount</i>	36.00	44.00	01/04/15	S
Room 12		17.00	01/04/15	New Charge
<i>Three hour hire discount</i>	30.00	36.60	01/04/15	S
Room 13		14.00	01/04/15	New Charge
<i>Three hour hire discount</i>	25.00	30.50	01/04/15	S
Room 9		11.00	01/04/15	New Charge
<i>Three hour hire discount</i>	20.50	25.00	01/04/15	S
Art Room		17.00	01/04/15	New Charge
<i>Three hour hire discount</i>	29.50	36.00	01/04/15	S
Sculpture		10.00	01/04/15	New Charge
<i>Three hour hire discount</i>	18.50	22.50	01/04/15	S
Pottery		8.00	01/04/15	New Charge
<i>Three hour hire discount</i>	14.00	17.00	01/04/15	S
Studio 1 (excludes Saturday evenings)		33.00	01/04/15	New Charge
<i>Three hour hire discount</i>	58.00	70.00	01/04/15	S
Studio 2		19.00	01/04/15	New Charge
<i>Three hour hire discount</i>	34.50	42.00	01/04/15	S
Studio 3		12.00	01/04/15	New Charge
<i>Three hour hire discount</i>	22.00	27.00	01/04/15	S
Billet Studio 1		19.00	01/04/15	New Charge
<i>Three hour hire discount</i>	34.50	42.00	01/04/15	S
Billet Studio 2		12.00	01/04/15	New Charge
<i>Three hour hire discount</i>	22.00	26.50	01/04/15	S
Sole Occupancy of Studio/Workshop/Store	168.50	180.00	01/04/15	I/N

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Saturday and Sunday Evening Studio 1 (main hall)				
Saturday 6.00pm - 11pm	210.00	260.00	01/04/15	I/N
Sunday 6.00pm - 10.30pm	195.00	230.00	01/04/15	I/N
Friday 6.00-10.30pm Private/Commercial rate	0.00	180.00	01/04/15	New Charge
NB The above are maximum charges that are to be applied. Managers will have the discretion to negotiate lower charges per hour/session if a hirer commits to a long term hire, with such discounts to be agreed by the Head of Service.				
FOOTBALL AT PARKS WITH CRICKET (28 WEEKS)				
Pavilion with washing facilities				
Adult				
Each Saturday or Sunday during Season	1,548.90	1,564.40	01/04/15	I/N
Each alternate Saturday or Sunday during Season	781.70	789.50	01/04/15	I/N
Additional Matches during Season	55.55	56.10	01/04/15	I/N
Junior (under 18)				
Each Saturday or Sunday during Season	759.15	766.75	01/04/15	I/N
Each alternate Saturday or Sunday during Season	353.60	357.15	01/04/15	I/N
Additional Matches during Season	27.20	27.50	01/04/15	I/N
Pavilion without washing facilities Each Saturday or Sunday during Season				
Adult				
Each Saturday or Sunday during Season	1,283.80	1,296.65	01/04/15	I/N
Each alternate Saturday or Sunday during Season	629.40	635.70	01/04/15	I/N
Additional Matches during Season	44.60	45.05	01/04/15	I/N

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Junior (under 18)				
Each Saturday or Sunday during Season	580.95	586.75	01/04/15	I/N
Each alternate Saturday or Sunday during Season	290.40	293.30	01/04/15	I/N
Additional Matches during Season No Pavilion Facilities	20.70	20.90	01/04/15	I/N
No Pavilion Facilities				
Adult				
Each Saturday or Sunday during Season	931.40	940.70	01/04/15	I/N
Each alternate Saturday or Sunday during Season	471.10	475.80	01/04/15	I/N
Additional Matches during Season	33.80	34.15	01/04/15	I/N
Junior (under 18)				
Each Saturday or Sunday during Season	432.00	436.30	01/04/15	I/N
Each alternate Saturday or Sunday during Season	215.70	217.85	01/04/15	I/N
Additional Matches during Season	14.60	14.75	01/04/15	I/N
FOOTBALL AT PARKS WITH NO CRICKET (32 WEEKS)				
Pavilion with washing facilities				
Adult				
Each Saturday or Sunday during Season	1,798.40	1,816.40	01/04/15	I/N
Each alternate Saturday or Sunday during Season	899.75	908.75	01/04/15	I/N
Additional Matches during Season	56.60	57.15	01/04/15	I/N

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**Communities & Resources
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(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Junior (under 18)				
Each Saturday or Sunday during Season	816.55	824.70	01/04/15	I/N
Each alternate Saturday or Sunday during Season	408.50	412.60	01/04/15	I/N
Additional Matches during Season	25.20	25.45	01/04/15	I/N
Pavilion without washing facilities				
Adult				
Each Saturday or Sunday during Season	1,424.75	1,439.00	01/04/15	I/N
Each alternate Saturday or Sunday during Season	711.75	718.85	01/04/15	I/N
Additional Matches during Season	44.60	45.05	01/04/15	I/N
Junior (under 18)				
Each Saturday or Sunday during Season	657.70	664.30	01/04/15	I/N
Each alternate Saturday or Sunday during Season	328.80	332.10	01/04/15	I/N
Additional Matches during Season	20.70	20.90	01/04/15	I/N
No Pavilion Facilities				
Adult				
Each Saturday or Sunday during Season	1,074.30	1,085.05	01/04/15	I/N
Each alternate Saturday or Sunday during Season	537.40	542.75	01/04/15	I/N

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Junior (under 18)				
Each Saturday or Sunday during Season	492.30	497.25	01/04/15	I/N
Each alternate Saturday or Sunday during Season	246.00	248.45	01/04/15	I/N
MINI SOCCER				
1 Hour Slot each Saturday or Sunday during season	329.70	333.00	01/04/15	I/N
1 Hour Slot alternate Saturday or Sunday during season	164.30	165.95	01/04/15	I/N
RUGBY				
Per game	10.90	11.00	01/04/15	I/N
CRICKET				
No Pavilion Facilities				
Adults Each Saturday or Sunday during Season	1,333.80	1,347.15	01/04/11	I/N
Colts (under 18) Teams Each Saturday or Sunday during Season	666.90	673.60	01/04/15	I/N
Occasional Matches Adults	74.15	74.90	01/04/15	I/N
Occasional Matches Colts Team	37.00	37.40	01/04/15	I/N
Pitches with Pavilions				
Adults Each Saturday or Sunday during Season	2,395.60	2,419.55	01/04/15	I/N
Adults Additional Bank Holiday Mondays 3 per season	798.35	806.35	01/04/15	I/N
Adults Alternate Saturday or Sunday	1,197.80	1,209.80	01/04/15	I/N
Colts (under 18) Teams Each Saturday or Sunday during Season	1,197.80	1,209.80	01/04/15	I/N

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Colts (under 18) Teams Additional Bank Holiday Mondays (per game)	399.20	403.20	01/04/15	I/N
Colts (under 18) Teams Alternate Saturday or Sunday	599.00	605.00	01/04/15	I/N
Occasional Matches Adults	133.00	134.35	01/04/15	I/N
Occasional Matches Colts (under 18) Team	66.50	67.15	01/04/15	I/N
Boot camps & Personal Training				
1-6 People per 2 hour session	6.15	6.20	01/04/15	I/N
6-12 People per 2 hour session	12.25	12.40	01/04/15	I/N
12-20 People per 2 hour session	20.40	20.60	01/04/15	I
20-30 People per 2 hour session	30.60	30.90	01/04/15	I
HORNCHURCH STADIUM				
Weekday Use by Athletics Clubs (excluding training session)				
Half Day	0.00	0.00	01/04/15	S/N
Full Day	0.00	0.00	01/04/15	S/N
Saturday Use by Athletics Clubs (excluding training session)				
Half Day	98.50	99.50	01/04/15	I/N
Full Day	182.00	184.00	01/04/15	I/N
Sunday Use by Athletics Clubs (excluding training session)				
Half Day	129.75	131.00	01/04/15	I/N
Full Day	247.25	249.75	01/04/15	I/N

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Use by Schools (excluding training session)				
Half Day	78.50	92.00	01/04/15	S
Full Day	154.50	195.00	01/04/15	S
Schools Training Sessions (per hour Inc. equipment)	29.50	33.00	01/04/15	S
Occasional use - Football - without lights Seniors (3 hours)	182.00	184.00	01/04/15	I/N
Occasional use - Football - without lights Juniors (2.5 hours)	100.20	101.20	01/04/15	I/N
Occasional use - Football - with lights Seniors (3 hours)	286.15	289.00	01/04/15	I/N
Occasional use - Football - with lights Juniors (2.5 hours)	126.00	127.30	01/04/15	I/N
BOWLS				
Annual hire fee for bowling greens	5,718.00	5,775.20	01/04/15	I/N
ALLOTMENTS				
Land charge per acre	181.50	183.30	01/04/15	I/N
Plot Rent (This fee is set by the Allotment Society and therefore is not published in the Councils fees and charges)	0.00	0.00	01/04/12	
FUNFAIRS & CIRCUSES (Circuses were charged a flat rate in 2014/15)				
Ground rent per day of operation - self standing	454.75	459.30	01/04/15	I/N
part of larger event	609.25	615.35	01/04/15	I/N
Returnable deposit per visit	1,398.00	1,412.00	01/04/15	I/N
Additional ground rent for extra non-operational days spent on site	146.30	147.75	01/04/15	I/N

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
TENNIS				
Licence fee per court per day for Coach/Club	0.00	5.00	01/04/15	New Charge
PARKS				
Minimum charge for hire of park & open space for charitable organisation	81.65	82.45	01/04/15	I/N
Raphael Park Meeting Room (Charge per hour)	12.50	12.65	01/04/15	I/N
VEHICLE PARKING - WITHIN PARKS AND OPEN SPACES ONLY				
Release of vehicles that have been locked in a car park	76.50	77.25	01/04/15	I
Fee for vehicle left in car park overnight	102.00	103.00	01/04/15	I
CHARGES FOR NON SCHEDULED WORKS				
Week day rates				
18 tonne grab lorry and driver per hour	122.90	124.15	01/04/15	I/N
2 staff & a van (includes tools & machinery) per hour	58.60	59.20	01/04/15	I/N
1 staff & a van (includes tools & machinery) per hour	33.80	34.15	01/04/15	I/N
Tractor & implement or trailer with operator per hour	36.40	36.75	01/04/15	I/N
Ride on mower & operator per hour	33.80	34.15	01/04/15	I/N
Member of staff per hour (standard hours)	24.80	25.05	01/04/15	I/N
Charge hand per hour (standard hours)	30.70	31.00	01/04/15	I/N
Supply & plant memorial tree (up to 2metre rootball Inc. stakes & ties)	235.90	238.25	01/04/15	I/N

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Initial mark - rugby pitch per pitch per occasion	96.65	97.65	01/04/15	I/N
Re-mark - rugby pitch per pitch per occasion	33.95	34.30	01/04/15	I/N
Initial mark – football pitch per pitch per occasion	87.90	88.80	01/04/15	I/N
Re-mark football pitch per pitch per occasion	29.30	29.60	01/04/15	I/N
Initial mark six lane 400 metre running track per occasion	385.70	389.55	01/04/15	I/N
Re-mark six lane 400 metre running track per occasion	87.90	88.80	01/04/15	I/N
Initial mark hockey pitch per occasion	58.60	59.20	01/04/15	I/N
Re-mark hockey pitch per occasion	19.50	19.70	01/04/15	I/N
Remove or install goal post socket each (excludes socket)	58.60	59.20	01/04/15	I/N
Preparation of new or renovation of shrub beds per m ²	40.00	40.40	01/04/15	I/N
Shrub bed planting (five 3 litre container grown shrubs) per m ²	36.00	36.35	01/04/15	I/N
Shrub bed mulching (using composted whole tree mulch) per m ²	2.00	2.00	01/04/15	I/N
Hedge cutting per linear metre	5.80	5.85	01/04/15	I/N
Prepare ground, supply & lay turf per m ²	6.50	6.55	01/04/15	I/N
Prepare ground, supply and sow grass seed per m ²	3.80	3.85	01/04/15	I/N
Saturday rates				
1 staff & a van (includes tools & machinery) per hour	46.15	46.60	01/04/15	I/N
2 staff & a van (includes tools & machinery) per hour	83.35	84.20	01/04/15	I/N
Member of staff per hour (standard hours)	37.20	37.60	01/04/15	I/N
Charge hand per hour (standard hours)	46.00	46.45	01/04/15	I/N

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<u>POLICY, MARKETING AND ADMINISTRATION</u>				
Advertising in Culture and Leisure Marketing Materials				
Full page (A4)	0.00 *	240.00 *	01/04/15	New Charge
Full page (A5) or Half page (A4)	0.00 *	120.00 *	01/04/15	New Charge
Half page (A5) or Quarter page (A4)	0.00 *	60.00 *	01/04/15	New Charge
Quarter page (A5) or Eighth page (A4)	0.00 *	30.00 *	01/04/15	New Charge
Online ticket sales				
10% of ticket price to be added to the charge for Culture and Leisure Events when sold on-line		10% of ticket price	01/04/15	New Charge

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**Communities & Resources
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges - See individual fee/Charge

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Defra Stray Dog Service -Environmental Protection (Stray Dogs) Regulation 1992 Impounding fee per dog	25.00	25.00	01/04/92	
Gambling Act 2005 Bingo club - Gambling Act 2005 Dept. of Culture and Media and Sport Copy licence	25.00	25.00	01/10/06	
Notification of change	50.00	50.00	01/10/06	
Betting shop- Dept. of Culture and Media and Sport Copy licence	25.00	25.00	01/10/06	
Notification of change	50.00	50.00	01/10/06	
Betting premises tracks-Dept. of Culture and Media and Sport Copy licence	25.00	25.00	01/10/06	
Notification of change	50.00	50.00	01/10/06	
Family Entertainment centres-Dept. of Culture and Media and Sport Application to vary	1000.00	1,000.00	01/10/06	
Copy licence	25.00	25.00	01/10/06	
Notification of change	50.00	50.00	01/10/06	

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Adult gaming centres-Dept. of Culture and Media and Sport				
Application to vary	1,000.00	1,000.00	01/10/06	
Copy licence	25.00	25.00	01/10/06	
Notification of change	50.00	50.00	01/10/06	
Gambling Act 2005 Lottery- Dept. of Culture and Media and Sport				
New registration	40.00	40.00	01/10/06	
Annual re registration	20.00	20.00	01/10/06	
Permit fees- Dept. of Culture and Media and Sport				
Notification of right of licensed premises to have 2 gaming machines	50.00	50.00	01/10/06	
Family Entertainment Centre- Dept. of Culture and Media and Sport				
New application	300.00	300.00	01/10/06	
Change of name	25.00	25.00	01/10/06	
Copy of permit	15.00	15.00	01/10/06	

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Prize Gaming permit (S 16) Dept. of Culture and Media and Sport			fees set by govt. in 2005 no change	
New application	300.00	300.00	31/03/05	
Change of name	25.00	25.00	31/03/05	
Copy of permit	15.00	15.00	31/03/05	
Licensed premises gaming machine permit- Dept. of Culture and Media and Sport				
New application (new operator)	150.00	150.00	31/03/05	
New application (existing operator)	100.00	100.00	31/03/05	
Vary a permit	100.00	100.00	31/03/05	
Transfer application	25.00	25.00	31/03/05	
Annual fee (1st fee payable within 30 days of issue)	50.00	50.00	31/03/05	
Change of name	25.00	25.00	31/03/05	
Copy of permit	15.00	15.00	31/03/05	

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Club gaming machine permit -Dept. of Culture and Media and Sport				
New application	200.00	200.00	31/03/05	
Renewal	100.00	100.00	31/03/05	
New application (existing operator)	100.00	100.00	31/03/05	
Vary a permit	100.00	100.00	31/03/05	
Copy of permit	15.00	15.00	31/03/05	
Annual fee (1st fee payable within 30 days of issue)	50.00	50.00	31/03/05	
Environment Protection Act (Defra) Application Fee				
Standard Process	1,579.00	1,579.00	01/05/12	fees set by DEFRA in May 2012 reviewed in 2013 and early indications are that they will remain the same for 2015/16
Additional fee for operating without a permit	1,137.00	1,137.00	01/05/12	
Service stations PVR I/dry cleaner/ waste oil burner <0.4MW	246.00	246.00	01/05/12	
Vehicle refinisher	346.00	346.00	01/05/12	
service station PVR I& II combined	246.00	246.00	01/05/12	
additional fee for operating without a permit	68.00	68.00	01/05/12	
Mobile screening and crushing plant	1,579.00	1,579.00	01/05/12	
For the third to seventh applications	943.00	943.00	01/05/12	
For the eight and subsequent applications	477.00	477.00	01/05/12	
where the above is for a combined part B and waste site, add £297	297.00	297.00	01/05/12	

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Annual subsistence charge				
Standard process LOW	739 (+99)	739 (+99)	01/05/12	
Standard process MEDIUM	1111 (+149)	1111 (+149)	01/05/12	
Standard process HIGH	1672 (+198)	1672 (+198)	01/05/12	
(+)to be added where the above is for combined part B and				
waste site				
Service stations PVR I/dry cleaner/ waste oil burner <0.4MW				
low	76.00	76.00	01/05/12	
medium	151.00	151.00	01/05/12	
high	227.00	227.00	01/05/12	
vehicle refinisher			01/05/12	
low	218.00	218.00	01/05/12	
medium	349.00	349.00	01/05/12	
high	524.00	524.00	01/05/12	
Service station PVRI and II combined			01/05/12	
Low	108.00	108.00	01/05/12	
Medium	216.00	216.00	01/05/12	
High	326.00	326.00	01/05/12	

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Mobile screening and crushing plant				
For the first and second plants Low/ medium /high	618 / 989 / 1484	618 / 989 / 1484	01/05/12	
For the third to seventh applications low /medium/high	368 / 590 / 884	368 / 590 / 884	01/05/12	
For the eighth and subsequent applications low/medium/ high	189 / 302 / 453	189 / 302 / 453	01/05/12	
where a part B is subject to E-PRTR Regulations reporting, add £99 to above	99.00	99.00	01/05/12	
late payment fee	50.00	50.00	01/05/12	
Transfer and Surrender				
standard process transfer	162.00	162.00	01/05/12	
standard process partial transfer	476.00	476.00	01/05/12	
new operator at low risk reduced fee activity	75.00	75.00	01/05/12	
Surrender	0.00	0.00	01/05/12	
Transfer : Service Stations and Waste Oil burners <0.4MW	0.00	0.00	01/05/12	
Partial Transfer : Service Stations and Waste Oil burners <0.4MW	45.00	45.00	01/05/12	

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Substantial changes to s10 & s11				
Standard process	1,005.00	1,005.00	01/05/12	
standard process where the substantial change results in a new PPC activity	1,579.00	1,579.00	01/05/12	
Service stations/Dry cleaners /waste oil burner <0.4MW/ vehicle resprayers	98.00	98.00	01/05/12	
Subsistence charges can be paid in 4 equal instalments paid on 1st April, 1st July, 1st October, and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36				
Licensing Act 2003 fees set by Home Office				
Application for the grant or renewal of a personal licence	37.00	37.00	01/11/05	fees set by govt. in 2005 no change
Temporary event notice	21.00	21.00	01/11/05	
Theft, loss, etc. of premises licence or summary	21.00	21.00	01/11/05	
Application for a provisional statement where premises being built etc.	10.50	10.50	01/11/05	
Notification of change of name or address	10.50	10.50	01/11/05	
Application to vary licence to specify individual as premises supervisor	23.00	23.00	01/11/05	
Application for transfer of premises licence	23.00	23.00	01/11/05	
Interim authority notice following death etc. of licence holder	10.50	10.50	01/11/05	
Theft, loss etc. of certificate or summary	23.00	23.00	01/11/05	
Notification of change of name or alteration of rules of club	23.00	23.00	01/11/05	

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Licensing Act 2003 fees set by Home Office (continued)				
Change of relevant registered address of club	23.00	23.00	01/11/05	
Theft, loss etc. of temporary event notice	10.50	10.50	01/11/05	
Theft, loss etc. of personal licence	10.50	10.50	01/11/05	
Duty to notify change of name or address	10.50	10.50	01/11/05	
Right of freeholder etc. to be notified of licensing matters	10.50	10.50	01/11/05	
Main Fee Levels				
Based on non domestic rateable value:				
Band A £0 - £4300				
Band B £4301 - £33000				
Band C £33001 - £87000				
Band D £87001 - £125000				
Band E £125001 and over				

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Premises Licences				
New Applications and variation				
Band A	100.00	100.00	01/11/05	
Band B	190.00	190.00	01/11/05	
Band C	315.00	315.00	01/11/05	
Band D	450.00	450.00	01/11/05	
Band E	635.00	635.00	01/11/05	
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (bands D & E only)				
Band D x 2	900.00	900.00	01/11/05	
Band E x 3	1,905.00	1,905.00	01/11/05	
Annual maintenance fee to keep premises licence current.				
Band A	70.00	70.00	01/11/05	
Band B	180.00	180.00	01/11/05	
Band C	295.00	295.00	01/11/05	
Band D	320.00	320.00	01/11/05	
Band E	350.00	350.00	01/11/05	

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Premises Licences (continued)				
Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (bands D & E only)				
Band D x 2	640.00	640.00	01/11/05	
Band E x 3	1,050.00	1,050.00	01/11/05	
Additional Fees				
There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5000+), unless certain conditions apply. Please read Regulation 4(4) and 4(5) of the licensing Act (Fees) Regulations 2005.				
Additional Premises licence fee				
Numbers in attendance at any one time				
5,000 - 9,999	1,000.00	1,000.00	01/11/05	
10,000 - 14,999	2,000.00	2,000.00	01/11/05	
15,000 - 19,999	4,000.00	4,000.00	01/11/05	
20,000 - 29,999	8,000.00	8,000.00	01/11/05	
30,000 - 39,999	16,000.00	16,000.00	01/11/05	
40,000 - 49,999	24,000.00	24,000.00	01/11/05	
50,000 - 59,999	32,000.00	32,000.00	01/11/05	
60,000 - 69,999	40,000.00	40,000.00	01/11/05	
70,000 - 79,999	48,000.00	48,000.00	01/11/05	
80,000 - 89,999	56,000.00	56,000.00	01/11/05	
90,000 and over	64,000.00	64,000.00	01/11/05	

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Additional annual maintenance fee payable (if applicable)				
Numbers in attendance at any one time				
5,000 - 9,999	500.00	500.00	01/11/05	
10,000 - 14,999	1,000.00	1,000.00	01/11/05	
15,000 - 19,999	2,000.00	2,000.00	01/11/05	
20,000 - 29,999	4,000.00	4,000.00	01/11/05	
30,000 - 39,999	8,000.00	8,000.00	01/11/05	
40,000 - 49,999	12,000.00	12,000.00	01/11/05	
50,000 - 59,999	16,000.00	16,000.00	01/11/05	
60,000 - 69,999	20,000.00	20,000.00	01/11/05	
70,000 - 79,999	24,000.00	24,000.00	01/11/05	
80,000 - 89,999	28,000.00	28,000.00	01/11/05	
90,000 and over	32,000.00	32,000.00	01/11/05	
Club premises certificates				
New application variation				
Band A	100.00	100.00	01/11/05	
Band B	190.00	190.00	01/11/05	
Band C	315.00	315.00	01/11/05	
Band D	450.00	450.00	01/11/05	
Band E	635.00	635.00	01/11/05	

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Annual maintenance fee. Band A Band B Band C Band D Band E	70.00 180.00 295.00 320.00 350.00	70.00 180.00 295.00 320.00 350.00	01/11/05 01/11/05 01/11/05 01/11/05 01/11/05	

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(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
ENVIRONMENTAL HEALTH				
ANNUAL LICENCES				
Animal boarding establishments (Animal Boarding Establishments Act 1963)	269.50	272.20	01/04/15	I/N
Animal Boarding change to Licence	48.90	49.40	01/04/15	I/N
Animal Boarding renewal	200.80	202.80	01/04/15	I/N
Breeding establishments for dogs (Breeding of dogs act 1973 and 1991)	200.80	202.80	01/04/15	I/N
Keeping of dangerous wild animals (Dangerous Wild Animals Act 1976)	200.80	202.80	01/04/15	I/N
Special treatment establishments (London Local Authority Act 1991)				
- Single treatment	240.30	242.70	01/04/15	I/N
- Multiple treatment	350.60	354.10	01/04/15	I/N
if paid before the licence expiry date plus 10 working days reduced to				
- Single treatment	188.30	190.20	01/04/15	
- Multiple treatment	288.15	291.00	01/04/15	
- variation of licence	70.80	71.50	01/04/15	I/N
- transfer of licence	69.70	70.40	01/04/15	I/N
- one day licence	62.40	63.00	01/04/15	I/N

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(B) Charges determined by Committee

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Performing Animals				
(Performing Animals(Regulations)Act 1925)				
Registration	100.90	101.90	01/04/15	I/N
Application to vary registration	48.90	49.40	01/04/15	I/N
Certificate	27.00	27.30	01/04/15	I/N
Pet Shops application	200.80	202.80	01/04/15	I/N
Pet Shops change to Licence (Pet Animals Act 1951)	48.90	49.40	01/04/15	I/N
Poisons (Poisons Act 1972)				
- Inclusion on list of persons entitled to sell poison	61.40	62.00	01/04/15	I/N
- Alteration of list	30.20	30.50	01/04/15	I/N
-Retention of name on list	61.40	62.00	01/04/15	I/N
Riding Establishments				
Riding establishments application (plus vet fees if applicable).	326.70	330.00	01/04/15	I/N
Riding establishments application to change Licence Riding establishments (plus vet fees if applicable). (Riding Establishments Acts 1964-1970)	48.90	49.40	01/04/15	I/N

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(B) Charges determined by Committee

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Notification to operate a Zoo	163.30	164.90	01/04/15	I/N
Application for a Zoo Licence (plus vet fees if applicable)	544.20	549.65	01/04/15	I/N
Zoo Licence application to change (plus vet fees if applicable) (Zoo Licensing Act 1981)	303.80	306.85	01/04/15	I/N
Sex Establishment				
Sex Establishment Application	2,040.00	2,060.40	01/04/15	I/N
Sex Establishment Licence application to change [Local Government (Miscellaneous Provisions) Act 1982]	1,020.00	1,030.20	01/04/15	I/N
Hypnotism consent (Hypnotism Act 1952)	118.60	119.80	01/04/15	I/N
Caravan and Camping Site	358.90	362.50	01/04/15	I/N

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(B) Charges determined by Committee

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Street Trading Licences Subject to review and a separate consultation for proposed street trading protocol				
Trading between 05:00 - 20:00				
Seven days per week	1,961.20	1,980.80	01/04/15	I/N
Six days per week	1,681.30	1,698.10	01/04/15	I/N
Five days per week	1,405.70	1,419.75	01/04/15	I/N
Four days per week	1,121.60	1,132.80	01/04/15	I/N
Three days per week	842.70	851.15	01/04/15	I/N
Two days per week	560.80	566.40	01/04/15	I/N
One day per week	281.90	284.70	01/04/15	I/N
Trading between 20:00 - 02:00				
Seven days per week	2,427.30	2,451.60	01/04/15	I/N
Six days per week	2,081.80	2,102.60	01/04/15	I/N
Five days per week	1,734.30	1,751.65	01/04/15	I/N
Four days per week	1,387.90	1,401.80	01/04/15	I/N
Three days per week	1,040.40	1,050.80	01/04/15	I/N
Two days per week	694.60	701.55	01/04/15	I/N
One day per week	347.50	351.00	01/04/15	I/N
These can be paid annually in advance				

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(B) Charges determined by Committee

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Temporary Street Trading Licences (up to 6 months) trading between 05.00 and 20.00				
Seven days per week	981.10	990.90	01/04/15	I/N
Six days per week	841.70	850.10	01/04/15	I/N
Five days per week	703.30	710.35	01/04/15	I/N
Four days per week	560.80	566.40	01/04/15	I/N
Three days per week	421.40	425.60	01/04/15	I/N
Two days per week	280.90	283.70	01/04/15	I/N
One day per week	141.50	142.90	01/04/15	I/N
Trading between 20.00 and 02.00				
Seven days per week	1,214.10	1,226.25	01/04/15	I/N
Six days per week	1,041.40	1,051.80	01/04/15	I/N
Five days per week	867.70	876.40	01/04/15	I/N
Four days per week	693.90	700.85	01/04/15	I/N
Three days per week	520.20	525.40	01/04/15	I/N
Two days per week	347.50	351.00	01/04/15	I/N
One day per week	174.80	176.55	01/04/15	I/N
Daily Temporary Licence for special events	40.60	41.00	01/04/15	I/N
Duplicate Licence	43.70	44.15	01/04/15	I/N
Variations to existing Licences	92.60	93.55	01/04/15	I/N

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**Communities and Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Stray Dog Service				
Administration Fee	10.00	10.00	01/04/12	stray dog service is outsourced and is contracted to Gemini. The fees are set for 3 years.
Weekdays 09.00 - 16.59	50.00	50.00	01/04/12	
Weekdays 17.00 - 21.59	60.00	60.00	01/04/12	
Weekdays 22.00 - 08.59	70.00	70.00	01/04/12	
Weekends 09.00 - 16.59	60.00	60.00	01/04/12	
Weekends 17.00 - 08.59	70.00	70.00	01/04/12	
Bank Holidays	70.00	70.00	01/04/12	
Charge per day per dog/part day	11.00	11.00	01/04/12	
Land Quality Reports				
Written report that takes less than 2 hours to complete:				
a) 5 working day response (where available and on request)	438.30 *	442.70 *	01/04/15	I/N
b) 20 working day response	221.00 *	223.20 *	01/04/15	I/N
For every hour over 2 hours	76.20 *	77.00 *	01/04/15	I/N

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**Communities and Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
<p>5 – YEAR LICENCE HMO Licensing Basic fee per unit of accommodation (i.e. accommodation which is occupied by a single household as defined in Sec 258 of the Housing Act 2004 e.g., a bed-sit or bedroom in a shared house. In the case of a flat in multiple occupation each bedroom will count as a separate unit.</p> <p>Discounted rate per unit for landlords accredited through the London Landlord Accreditation Scheme (LLAS) or membership of a recognised Landlord’s Association (i.e. an association where members sign up to a code of practice that has been approved e.g. the National Landlords Association</p> <p>Discounted rate per unit for Registered Charity or non-profit making organisation</p> <p>Assistance in filling in the application form or a site visit prior to the form being submitted</p>	<p align="center">128.00</p> <p align="center">106.20</p> <p align="center">63.50</p> <p align="center">58.30</p>	<p align="center">129.30</p> <p align="center">107.25</p> <p align="center">64.15</p> <p align="center">58.90</p>	<p align="center">01/04/15</p> <p align="center">01/04/15</p> <p align="center">01/04/15</p> <p align="center">01/04/15</p>	<p align="center">I/N</p> <p align="center">I/N</p> <p align="center">I/N</p> <p align="center">I/N</p>

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**Communities and Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Licence variations e.g. registering a change of ownership, change of managing agent or changes in the use of layout of the property	106.20	107.25	01/04/15	I/N
Failure to complete application within 6 months from date received by the Council	106.20	107.25	01/04/15	I/N
Renewal of HMO Licence				
Duration of Licence				
Fee for each type of Statutory Notice served under the Housing Act 2004 with the ability to add the cost of any report required from external experts such as Gas, Electricity or Structural Surveyors.	461.30	465.95	01/04/15	I/N
Fee per visit for Housing Inspection and Assessments for Immigration	124.80	126.10	01/04/15	I/N
Caravan site licence	358.90	362.50	01/04/15	I/N

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**Communities and Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Gambling Act 2005 Bingo Club premises				
Fees set by LA (subject to maxima set by Govt.)				
New premises application	3,216.00	3,248.15	01/04/15	I/N
Annual fee	629.40	635.70	01/04/15	I/N
Application to vary	1,056.00	1,066.55	01/04/15	I/N
Application to transfer	528.60	533.90	01/04/15	I/N
Application for reinstatement	819.90	828.10	01/04/15	I/N
Application for a provisional statement	1,093.50	1,104.45	01/04/15	I/N
License application (provisional statement holders)	819.90	828.10	01/04/15	I/N
Betting shop				
New premises application	1,071.60	1,082.30	01/04/15	I/N
Annual fee	600.00	600.00	01/04/14	maximum annual fee that can be charged is £600
Application to vary	802.20	810.20	01/04/15	I/N
Application to transfer	528.60	533.90	01/04/15	I/N
Application for reinstatement	819.90	828.10	01/04/15	I/N
Application for a provisional statement	1,093.50	1,104.45	01/04/15	I/N
License application (provisional statement holders)	819.90	828.10	01/04/15	I/N

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**Communities and Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Betting premises tracks				
New premises application	2,550.00	2,575.50	01/04/15	I/N
Annual fee	827.10	835.40	01/04/15	I/N
Application to vary	1,056.00	1,066.55	01/04/15	I/N
Application to transfer	528.60	533.90	01/04/15	I/N
Application for reinstatement	791.80	799.70	01/04/15	I/N
Application for a provisional statement	2,534.50	2,559.85	01/04/15	I/N
License application (provisional statement holders)	791.80	799.70	01/04/15	I/N
Family Entertainment centres				
New premises application	1,435.80	1,450.15	01/04/15	I/N
Annual fee	629.40	635.70	01/04/15	I/N
Application to transfer	528.60	533.90	01/04/15	I/N
Application for reinstatement	791.80	799.70	01/04/15	I/N
Application for a provisional statement	1,468.10	1,482.80	01/04/15	I/N
License application (provisional statement holders)	824.10	832.30	01/04/15	I/N

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**Communities and Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Adult gaming centres				
New premises application	1,457.70	1,472.30	01/04/15	I/N
Annual fee	629.40	635.70	01/04/15	I/N
Application to transfer	528.60	533.90	01/04/15	I/N
Application for reinstatement	791.80	799.70	01/04/15	I/N
Application for a provisional statement	1,414.90	1,429.00	01/04/15	I/N
License application (provisional statement holders)	791.80	799.70	01/04/15	I/N
 Scrap Metal Dealers Act 2013				
Application for a new scrap metal site licence	908.00	908.00	01/10/13	No increase until Fees reviewed in 2016/17
Application For a new scrap metal collectors licence	250.00	250.00	01/10/13	
Application For a variation of an existing licence	132.00	132.00	01/10/13	
Site licence to a collectors licence				
Application For a variation of an existing licence	700.00	700.00	01/10/13	
Collectors licence to a site licence				
Application For a variation of an existing licence not listed above	180.00	180.00	01/10/13	
Renewal application for a site licence under Scrap Metal Dealers Act 2013	728.00	728.00	01/10/13	
Renewal application for a collectors licence under Scrap Metal Dealers Act 2013	224.00	224.00	01/10/13	
Renewal application for a collectors licence under Scrap Metal Dealers Act 2013	51.00	51.00	01/10/13	

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oneSource
Director of Exchequer and Transactional Services

(A) Statutory and Nationally Agreed Charges as set by Havering in conjunction with Other Boroughs & The Magistrates Courts

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Customer Services				
Legal Fees				
Recovery of Rates/Community Charge/Council tax				
Summons Council Tax (inc £3 paid to the court)	105.00	105.00	01/04/11	
Liability Order	10.00	10.00	01/04/10	
Summons NNDR (inc £3 paid to the court)	180.00	180.00	01/04/11	
Liability Order NNDR	47.00	47.00	01/04/11	
Means Enquiry Summonses Council Tax (£245.00 paid to the court)	325.00	305.00	22/04/14	
Arrest Warrants with Bail Council Tax (inc. £75 paid to the court)	110.00	145.00	22/04/14	
Arrest Warrants without Bail Council Tax (inc. £75 paid to the court)	130.00	130.00	22/04/14	

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oneSource
Director of Legal & Governance

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Legal & Democratic Services				
Licences to Assign (Seal)	430.00	434.00	01/04/15	I/N
Licence to Alter	430.00	434.00	01/04/15	I/N
Sale of Council Houses - Mortgage Fees	130.00	131.00	01/04/15	I/N
Mortgage Redemption Fee - early redemption	118.00	119.00	01/04/15	I/N
- complete term	61.00	62.00	01/04/15	I/N
Deeds of release for pre-emption discount repayment	138.00	139.00	01/04/15	I/N
Release from Mortgage Covenant	88.00	89.00	01/04/15	I/N
Second Charge Questionnaire	92.00	93.00	01/04/15	I/N
Enquiries re: Discount repayment from Commercial sources	66.00	67.00	01/04/15	I/N

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oneSource
Director of Legal & Governance

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Administration fee re:enquiries from commercial sources on 2nd charges	48.00 *	48.00 *	01/04/14	I/N
Reserve/Access Licences - single payment	51.00	52.00	01/04/15	I/N
- annual payment	21.00	21.00	01/04/14	I/N
Lease of shops/offices - town centre	630.00	636.00	01/04/15	I/N
- other	470.00	475.00	01/04/15	I/N
Complex Commercial Leases (fees dependent on complexity, urgency and time costs to be capped at £2,000 ex vat)				
Sale of surplus land/property N.B. All other conveyancing costs where Council can charge when terms so provide are by agreement in terms of solicitors Remuneration Order 1972.	(Fees dependent on consideration payable)			

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oneSource
Director of Legal & Governance

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Planning Agreements (Section 106 Town & Country Planning act 1990) Unilateral Undertaking Legal Charges S38 Highways Act 1980 Supervision Section 278 Highways Act 1980 Highway Agreements (Minimum Fee)	400.00	500.00	01/04/14	I/N
Local Land Charges Certain fees are laid down in regulations made under the Local Land Charges Act 1975. Fees for Official Local Land Charge Certificates Registration of a charge in Part II of the registers Filing a definitive certificate of the Lands Tribunal under Rule 10(3) Filing a judgement order or application for the variation or cancellation of an entry in Part II on the Register	70.00	70.00	01/04/11	
	2.50	2.50	01/04/09	
	7.00	7.00	01/04/09	

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oneSource
Director of Legal & Governance

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Registration of any other charge	8.00	8.00	01/04/10	
Inspection of documents filed under Rule 10 in respect of each parcel of land	nil	nil	01/04/09	
And in addition in respect of each parcel of land one where rule 11 (3) of the search extends to more than one parcel, subject to a maximum of 16.	nil	nil	01/04/09	
Official search (including issue of official certificate of search)				
a) in only the part of the register	4.00	4.00	01/04/10	
b) in the whole of the register - post or fax	15.00	15.00	01/04/10	
c) in the whole of the register - where the requisition is made by electronic means in accordance with rule 16	10.00	15.00	01/04/15	I/N
And in addition in respect of each parcel of land above one, where under Rule 11 (3) more than one parcel is included in the same requisition (whether the requisition is for a search in the whole as in any part of the register) subject to a maximum of 9.80.	2.00	2.00	01/04/10	

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Director of Legal & Governance

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Office copy of any entry in the register (not including a copy or extract of any plan or document filed pursuant to these rules)	1.50	1.50	01/04/10	
Office copy of any plan or other document filed pursuant to these rules				
Personal Searches in whole or part of the Register	nil	nil	01/07/10	
Extract of register in place of personal search	15.00	15.00	01/07/10	
CON29(R) Enquiries				
One parcel of land	70.00	70.00	01/04/10	
Several parcels of land				
- first extra parcel				
- each addition	30.00	30.00	01/04/09	
(fees that exceed 100 to be fixed by arrangement)				
Update Search Fee	50.00	50.00	01/04/09	
Part 2 Enquiries				
Each printed enquiry	17.00	17.00	01/04/09	
With exception to Question 4	27.00	27.00	01/04/14	
Each additional enquiry	29.00	29.00	01/04/14	
With exception of surrounding area enquiries	42.00	42.00	01/04/09	

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oneSource
Director of Legal & Governance

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Provision of access data to external body to answer CON29(R) and (O) questions Data for CON 29(R) questions	nil	nil	01/07/10	
Certified Copy of Land Search	11.00	11.00	01/04/10	
Copying Charges - Legal Documents				
First Page	2.00 *	2.00 *	01/04/11	
Subsequent pages	0.20 *	0.20 *	01/04/11	
Certified copy of transactional documents	35.00	35.00	01/04/11	
Certified copy of extract of Highways Register	28.00	28.00	01/04/12	I/N
Street Naming & Numbering				
1 new property/ house or premise name change (to include property conversions up to 4 units)	56.00 *	56.00 *	01/04/14	I/N
<u>New Addresses - (Block names included) in an existing road</u>				
1-5 plots	56.00 *	56.00 *	01/04/14	I/N
6-25 plots	77.00 *	77.00 *	01/04/14	I/N
26-45 plots	165.0 *	165.0 *	01/04/14	I/N
46-100 plots	215.0 *	215.0 *	01/04/14	I/N
100+ plots	330.0 *	330.0 *	01/04/14	I/N
<u>New Addresses plus new road names</u>				
1-5 plots	105.00 *	105.00 *	01/04/12	
6-25 plots	145.00 *	145.00 *	01/04/12	
26-45 plots	305.00 *	305.00 *	01/04/12	
46-100 plots	410.00 *	410.00 *	01/04/12	
100+ plots	615.00 *	615.00 *	01/04/12	

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Director of Legal & Governance

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Use of Council Chamber and Committee Rooms – Town Hall				
Council Chamber				
Monday to Friday - per whole day	333.00	336.00	01/04/15	I
Monday to Friday - per half day	167.00	169.00	01/04/15	I
Weekends - per whole day	462.00	467.00	01/04/15	I
Weekends - per half day	232.00	234.00	01/04/15	I
Evenings - after 6pm (Fridays and weekends only)	202.00	204.00	01/04/15	I
Committee Room 3				
Monday to Friday - per whole day	208.00	210.00	01/04/15	I
Monday to Friday - per half day	104.00	105.00	01/04/15	I
Monday to Friday - per 2 hour session.	78.00	79.00	01/04/15	I
Evening - after 6pm (Fridays and weekends only)	104.00	105.00	01/04/15	I
Other Committee Rooms - per hour (daytime & evening)				
Room 1	30.00	31.00	01/04/15	N
Room 2	30.00	31.00	01/04/15	N
Room 4	20.00	21.00	01/04/15	N
<u>Lettings to Charities and Voluntary Organisations</u>				
Lettings to charities and voluntary organisations will usually attract a 50%				

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oneSource
Director of Legal & Governance

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Land and Property Services Various charges for services to private sector				
Democratic Services Copies of the Constitution	26.00	27.00	01/04/15	I
All Departments Local Government (Access to Information) Act 1985 Inspection of papers in background paper list				
Copying Supply of photocopies of background papers				
- first page	2.00 *	2.00 *	01/04/14	I/N
- cost per additional page	0.20 *	0.20 *	01/04/14	I/N

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Director of Legal & Governance

(B) Charges determined by Committee

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
<u>Electoral Registration</u>				
Sale of Electoral Registers				
Data format	20.00	20.00	01/02/01	
-Additional charge per 1000 entries	1.50	1.50	01/02/01	
Paper format	10.00	10.00	01/02/01	
-Additional charge per 1000 entries	5.00	5.00	01/02/01	
Registration Certificate	17.00	17.00	01/04/14	I/N
Charge for each additional year checked	5.40	5.40	01/04/14	I/N
Ward Map	3.60	3.60	01/04/14	I/N
Photocopying - first page	2.00 *	2.00 *	01/04/14	I/N
- cost per additional page	0.20 *	0.20 *	01/04/14	I/N

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Director of Legal & Governance

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Education Appeals				
Admission appeals	Vat Inclusive			
Per appeal withdrawn before processing	No charge	No charge	01/04/14	I/N
Per processed appeal withdrawn less than three weeks before hearing	139.00	140.00	01/04/15	I/N
Per appeal withdrawn once papers for hearing have been distributed	166.00	168.00	01/04/15	I/N
Per appeal heard	221.00	223.00	01/04/15	I/N
Per appeal referred to the Secretary of State alleging maladministration	Charge to be agreed on basis of work required at £43 per hour	Charge to be agreed on basis of work required at £44 per hour	01/04/15	I/N
Per appeal subject to judicial review proceedings	Charge to be agreed on basis of work required at £43 per hour	Charge to be agreed on basis of work required at £44 per hour	01/04/15	N/I
Exclusion reviews				
Per review withdrawn before processing	no charge	no charge	01/04/15	I/N
Per processed review withdrawn less than three weeks before hearing	137.00	138.00	01/04/15	I/N
Per review withdrawn once papers for hearing have been distributed	162.00	164.00	01/04/15	I/N

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oneSource
Director of Legal & Governance

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Per review heard	£275 for first hour of hearing and up to four	£278 for first hour of hearing and up to four	01/04/15	I/N
	£62 for each subsequent hour or part of an hour of hearing; plus	£63 for each subsequent hour or part of an hour of hearing; plus		
	£43 for each subsequent hour or part of an hour of clerk's time	£44 for each subsequent hour or part of an hour of clerk's time	01/04/15	I/N
	Charge to be agreed on basis of work required	Charge to be agreed on basis of work required	01/04/15	I/N
Per review referred to the Secretary of State alleging maladministration	Charge to be agreed on basis of work required	Charge to be agreed on basis of work required	01/04/15	I/N
Per review subject to judicial review proceedings			01/04/15	I/N

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oneSource
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(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Applications to correct the Registers of Common Land and Town and Village Declaration of entitlement to exercise a right of common	31.25	31.25	15/12/14	
Creation of a right of common resulting in the registration of new common land	No Fee	No Fee	15/12/14	
Creation of a right of common over existing common land	125.00	125.00	15/12/14	
Variation of a right of a common	125.00	125.00	15/12/14	
Apportionment of a right of common	125.00	125.00	15/12/14	
Attachment of a right of common	No Fee	No Fee	15/12/14	
Re-allocation of attached rights	125.00	125.00	15/12/14	
Transfer of a right in gross	50.00	50.00	15/12/14	
Surrender or extinguishment of a right of common	100.00	100.00	15/12/14	
Statutory disposition pursuant to section 14 of the 2006 Act (including the exchange of land for land subject to a statutory disposition)	187.50	187.50	15/12/14	
Registration of a new town or village green other than by owner	No Fee	No Fee	15/12/14	
Registration of a new town or village green by the owner	No Fee	No Fee	15/12/14	

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
LIBRARY SERVICE				
FINES (per item, per day)				
Adults	0.28	0.36	01/04/15	S
Children	0.14	0.18	01/04/15	S
Spoken Words	0.28	0.36	01/04/15	S
Lost Tickets	3.70	4.00	01/04/14	S
Lost Items - Replacement Cost (Min charge £10)	0.00	0.00	01/04/14	
Pre Overdue by e mail only	0.00	0.00	01/04/14	
Overdue notifications				
1st Overdue (E-Mail)	0.00	0.00	01/04/14	
1st Overdue (Text/Telephone)	0.18	0.20	01/04/15	I/N
1st Overdue (Post)	1.14	1.15	01/04/15	I/N
2nd Overdue (No longer Exists)	0.00	0.00	01/04/14	
Reservations				
Adult (E-mail)	1.16	1.20	01/04/15	I/N
Adult (Text/Telephone)	1.36	1.40	01/04/15	I/N
Adult (Post)	1.76	1.80	01/04/15	I/N
Children	0.00	0.00	01/04/14	

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Items not held within borough				
Adult	2.70	2.70	01/04/14	
British Library Loans (plus postage)	12.55	12.55	01/04/14	
Children	0.00	0.00	01/04/14	
CDs per week - Singles	1.22	1.25	01/04/15	I/N
- Sets	2.24	2.25	01/04/15	I/N
Spoken Word per 3 weeks (registered blind exempt)	1.20	1.20	01/04/14	I/N
DVDS per week	3.06	3.10	01/04/15	I/N
Music Scores (3 Months) Cost to be agreed with customer before progressing order				
Photo Copies	0.31 *	0.32 *	01/04/15	I/N
B/W A4	0.36 *	0.37 *	01/04/15	I/N
B/W A3	2.04 *	2.06 *	01/04/15	I/N
Colour A3 (Photocopy)	1.43 *	1.44 *	01/04/15	I/N
Colour A4 (Photocopy)	0.31 *	0.32 *	01/04/15	I/N
Photo copying single sided	0.47 *	0.48 *	01/04/15	I/N
Photo copying double sided				

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
People's Network-Printing				
B/W A4 (Printout per page)	0.31 *	0.32 *	01/04/15	I/N
Colour A4 (Printout per page)	1.43 *	1.44 *	01/04/15	I/N
People's Network-Usage				
1st Hour				
Elect Equipment i.e. Lap Top Charging per day etc.	1.00 *	1.00 *	01/04/12	
Elect Equipment I.e. Mobile Phone charging per day etc.	1.00 *	1.00 *	01/04/12	
All other elect appliances	1.00 *	1.00 *	01/04/12	
Computer Use				
IT Hub - reservation fee per computer, per hour	0.00	0.00		
Room Hire				
Upminster Library				
Upminster per hour	20.00	20.00	01/04/12	
Upminster-After 8pm £25 locking up fees	25.00	25.00	01/04/12	
Hornchurch Library				
Hornchurch 1st hour Large meeting room	25.00	25.00	01/04/12	
Additional hours Large meeting room	20.00	20.00	01/04/12	
Hornchurch-After 10pm £25 locking up fees	25.00	25.00	01/04/12	
Hornchurch Class Room One per hour	20.00	20.00	01/04/12	
Hornchurch Class Room Two per hour	15.00	15.00	01/04/12	

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Elm Park Library				
Elm Park Meeting Room per hour	20.00	20.00	01/04/12	
Rainham Library				
Rainham Library Meeting Room 1 (large room) First Hour	0.00	25.00	01/04/15	New Charge
Rainham Library Meeting Room 1 (large room) Additional Hours	20.00	20.00	01/04/14	
Rainham Library Meeting Room 2	0.00	20.00	01/04/15	New Charge
Rainham Library Meeting Room 3	0.00	20.00	01/04/15	New Charge
Rainham Library Meeting Room 4 (smallest room)	15.00	15.00	01/04/14	
Romford Library				
Romford 1st hour Large meeting room	25.00	25.00	01/04/12	
Additional hours Large meeting room	20.00	20.00	01/04/12	
Romford-After 8pm £25 locking up fees	25.00	25.00	01/04/12	
Room Hire Cancellation				
Notice of cancellation of room hire under 24 hours	50% of room hire fee	75% of room hire fee	01/04/14	C
Notice of cancellation of room hire 1-3 days	0.00	50% of room hire fee	01/04/15	New Charge
Notice of cancellation of room hire 3-7 days	0.00	25% of room hire fee	01/04/15	New Charge
<p>N.B The above room hire charges are maximum charges that are to be applied. Managers will have the discretion to negotiate lower charges per hour/session if a hirer commits to a long term hire, with such discounts to be agreed by the Head of Service.</p>				

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Exhibitions(per week)				
Upminster at exhibitors liability for one week	0.00	0.00	01/04/12	
Hornchurch at exhibitors liability for one week	0.00	0.00	01/04/12	
Cost of Recovery				
Accounts owing up to £99.00	10.00	10.00	01/04/14	
Accounts owing £100 plus	20.00	20.00	01/04/14	
Cost of Digital images				
Image on disc (including disc)	3.50 *	3.50 *	01/04/14	
Image on USB (excluding USB)	3.50 *	3.50 *	01/04/14	
Image on Paper price on application plus postage	0.00 *	0.00 *	01/04/14	
Commercial Reproduction price on application	0.00 *	0.00 *	01/04/14	

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Music School				
(a) Saturday Morning Music School (32 sessions per year including 2 concerts)				
(b) Wednesday and Weekday Music Centre (32 sessions per year including 2 concerts)				
Registration Fee - Direct Debit fees now apply see i) Direct Debit	97.00	0.00	01/04/15	
Individual Lesson - Direct Debit fees now apply see i) Direct Debit	157.50	0.00	01/04/15	
Group Lesson - 2 pupils - Direct Debit fees now apply see i) Direct Debit	105.00	0.00	01/04/15	
Group Lesson - 3 pupils - Direct Debit fees now apply see i) Direct Debit	70.00	0.00	01/04/15	
Music Kindergarten	43.20	44.00	01/04/15	I/N
Young Musicians Registration Fee	55.00	56.00	01/04/15	I/N
Young Musicians Instrumental Class (group of 4)	52.50	53.00	01/04/15	I/N
(c) Associate Ensemble Membership				
Associate Member (Secondary)- Direct Debit fees now apply see i) Direct Debit	45.50	0.00	01/04/15	
Associate Member (Primary) - Direct Debit fees now apply see i) Direct Debit	32.00	0.00	01/04/15	
Associate Member (Adult)	45.50	46.00	01/04/15	I/N

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**Communities & Resources
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(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Music School				
d) Hire of Instruments (Annual Charge)	32.00	32.50	01/04/15	I/N
e) Scholarship				C
Secondary - Individual Lesson (30 mins)	132.25	143.00	01/04/15	
Secondary - Individual Lesson (15 mins)	87.75	0.00	01/04/15	
Scholarships				
<i>Please note: Scholarships are no longer offered to primary age children. Those that are still running are all 30mn lessons and the charge is based on the Gold 3rd Instrument rate.</i>	0.00	11.00	01/04/15	New Charge
f) Administration fees				
Examination entries	1.50	1.50	01/04/14	
Assisted Instrument Purchase Scheme	5.00	5.00	01/04/14	
Late payment fee (SWMC)	5.00	5.00	01/04/14	
Late cancellation fee (SWMC)	1/3 of tuition fees	1/3 of tuition fees	01/04/14	
g) Exam fees including any required piano accompaniment are collected on a cost recovery basis (accompaniment required for most instruments except piano/guitar/percussion)				

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Music School h) Peripatetic tuition in schools and colleges (per hour pro rata) Academies and non-LA Basic Over 15 hours per week Over 25 hours per week LA schools in Havering Basic Over 10 hours per week Over 15 hours per week Over 25 hours per week				
	41.00	41.00	01/04/14	
	40.00	40.00	01/04/14	
	38.50	39.00	01/04/15	I/N
	38.50	39.50	01/04/15	C
	38.50	39.50	01/04/15	C
	37.50	38.50	01/04/15	C
	36.00	37.50	01/04/15	C

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Music School				
i) Direct Debit (weekly cost, charged over 52 weeks) <i>Charges approved for pilot scheme in Autumn Term 2013 No increases proposed</i>				
Bronze (36 shared 20mn lessons, Theory & 30mn Ensemble)				
First instrument	6.50	6.50	01/04/14	
Second instrument	5.00	5.00	01/04/14	
Third instrument	3.75	3.75	01/04/14	
Silver (36 shared 30mn lessons, Theory, 60mn Ensemble & Summer School)				
First instrument	10.50	10.50	01/04/14	
Second instrument	8.00	8.00	01/04/14	
Third instrument	5.50	5.50	01/04/14	
Gold (36 individual lessons, Theory class, unlimited Ensembles & Summer School)				
First instrument	16.00	16.00	01/04/14	
Second instrument	13.00	13.00	01/04/14	
Third instrument	11.00	11.00	01/04/14	

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Music School				
i) Direct Debit (weekly cost, charged over 52 weeks) <i>See note above</i>				
Kindergarten	3.00	3.00	01/04/14	
One ensemble only	3.00	3.00	01/04/14	
Unlimited ensembles only	5.75	5.75	01/04/14	

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**Communities & Resources
Head of Regulatory Service**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Photocopying per A4 sheet (minimum charge £1)	0.20 *	0.20 *	01/04/14	
Photocopying of plans (per sheet)	18.20 *	18.20 *	01/04/14	
Planning History (per site)	23.50	Delete	01/04/14	
Building Control History (per site)	23.50	Delete	01/04/14	
Other Planning requests - per hour (minimum 1/2 hour)	68.65	70.00	01/04/15	I/N
Other Building Control requests - per hour	68.65	70.00	01/04/15	I/N
[The Building (Local Authority Charges) Regulations 2010]				
Committee reports (available from website for free)				
Planning Decision Notices	18.20 *	Delete	01/04/14	
Building Control Approvals and Completion Certificates	18.20	Delete	01/04/14	
Planning Enquiry Letter (per response)	23.50	Delete	01/04/14	
Building Control Enquiry Letter (per response)	23.50	Delete	01/04/14	
Pre-application advice (Major Development)	1,509.00 *	Delete	01/04/14	
Pre-application advice (Minor Development)	754.00 *	Delete	01/04/14	
Section 106 Monitoring - A percentage of the total tariff payment required under the Council's Planning Obligations Supplementary Planning Document. For further details please contact the Planning service.				
Demolition Notices (Per Site) (larger sites will be assessed separately, customers are invited to contact Building control for a bespoke price)	138.00	205.00	05/01/15	C
Building Control - Dangerous Structure charge - 8am - 5pm - per hour	68.60	69.30	01/04/15	I/N
Building Control - Dangerous Structure charge - 5pm - 8am - per hour	103.30	104.30	01/04/15	I/N
(Travelling costs will also be charged as appropriate as well as Dangerous Structures Consortium Contractors Costs)				

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**Communities & Resources
Head of Regulatory Service**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Pre-Application advice (Householder/Small Business - Face to Face)	50.00	50.00	19/01/15	C
Pre-Application advice (Householder/Small Business - Written Response)	80.00	80.00	19/01/15	C
Pre-Application advice (Change of Business Premises up to 99 sq. m)	150.00	150.00	19/01/15	C
Pre-Application advice (1 residential unit)	150.00	150.00	19/01/15	C
Pre-Application advice (2-3 residential/100-499sq m floor space)	300.00	300.00	19/01/15	C
Pre-Application advice (4-9 residential/500-999 sq. m floor space)	800.00	800.00	19/01/15	C
Pre-Application advice (10-24 residential/1000-1999 sq.m floor spc/telecoms)	1,500.00	1,500.00	19/01/15	C
Pre-Application advice (25-49 residential/2000-4999 sq. m floor space)	1,750.00	1,750.00	19/01/15	C
Pre-Application advice (50-99 residential/5000-9999 sq. m floor space)	2,000.00	2,000.00	19/01/15	C
Pre-Application advice (100+ residential/10000+ sq. m floor space)	2,500.00	2,500.00	19/01/15	C
Retrieval fee and copy of one document	34.00	34.00	19/01/15	C
Additional documents	17.00	17.00	19/01/15	C
Planning Condition History Search (30 minutes)	34.00	34.00	19/01/15	C
Additional research time (per 15 minutes)	17.00	17.00	19/01/15	C
Supply of letter detailing inspections (where no completion certificate exists) per hour	70.00	70.00	19/01/15	C

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**Communities & Resources
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges - GRO (General Register Office)

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Registrar of Births, Deaths and Marriages and Civil Partnerships				
Places of Worship Registration Act 1855 Section 5 Certification of place of meeting for religious worship	28.00	28.00	01/04/98	
Marriage Act 1949 Section 27 (6) Entry In marriage/civil partnership notice book	35.00	35.00	01/04/12	
Section 41 (6) Registration of building for solemnization of marriages	120.00	120.00	01/04/98	
Section 51 Fee of registrar for attending marriage/civil partnership i) at a register office	45.00	46.00	01/04/12	
ii) at a registered building or at a place where the house hold or detained person usually resides	80.00	84.00	01/09/14	
iii) Fee of Superintendent Registrar for attending marriage/ civil partnership at the place where:	49.00		01/09/14	
a) Housebound or	49.00	46.00	01/09/14	
b) Detained person usually resides	49.00	67.00	01/09/14	
Section 64(1) Certified copy of entry issued under the subsection i) When application is made at the time of registering	4.00	4.00	01/04/12	
ii) After the time of registration	7.00	7.00	01/04/10	
Certified copy of entry for Civil Partnerships i) At the time of registration	4.00	4.00	01/04/12	
ii) After the time of registration	10.00	10.00	01/04/10	

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**Communities & Resources
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(A) Statutory and Nationally Agreed Charges - GRO (General Register Office)

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Section 64(2) General search of indexes of register of books kept by superintendent registrars	18.00	18.00	01/04/04	
Certified copy of entry issued under that sub-section	10.00	10.00	01/04/12	
Section 65(2) Certified copy of entry ,following search of indexes kept at General Register Office	10.00	10.00	01/04/10	
Births, Deaths Registration Act 1953 Section 30(2) certified copy of entry following search of indexes kept at General Register Office	10.00	10.00	01/04/10	

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**Communities & Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
REGISTRAR OF BIRTHS, DEATHS AND MARRIAGES AND CIVIL PARTNERSHIP				
Off site attendance to Officiate at an approved premise wedding/civil partnership				
Monday to Friday	396.00	400.00	01/04/15	I/N
Saturday	480.00	485.00	01/04/15	I/N
Sunday/ Bank Holiday	600.00	600.00	01/04/12	
Langtons Hall-New Approved Premise				
High Season (March-October) - Fri to Sun Now Inc. red carpet (£25)				
Monday to Thursday	305.00	350.00	01/04/15	C
Friday	430.00	490.00	01/04/15	C
Saturday	625.00	695.00	01/04/15	C
Sunday/ Bank Holiday	710.00	795.00	01/04/15	C
Low Season (November-February) - Fri to Sun now Inc. red carpet (£25)				
Monday to Thursday	255.00	290.00	01/04/15	C
Friday	380.00	430.00	01/04/15	C
Saturday	485.00	550.00	01/04/15	C
Sunday/ Bank Holiday	610.00	700.00	01/04/15	C

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Head of Regulatory Services**

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
On site attendance to Officiate at a wedding/civil partnership at Langtons House				
High Season (March-October)				
Monday to Thursday	183.00	210.00	01/04/15	C
Friday	300.00	345.00	01/04/15	C
Saturday	380.00	435.00	01/04/15	C
Sunday/ Bank Holiday	578.00	665.00	01/04/15	C
Low Season(November-February)				
Monday to Thursday	162.00	185.00	01/04/15	C
Friday	270.00	310.00	01/04/15	C
Saturday	330.00	380.00	01/04/15	C
Sunday/ Bank Holiday	500.00	575.00	01/04/15	C
Other Civil Ceremonies				
Naming Ceremonies / Re-affirmation of vows				
* (prices include VAT) - Langtons Wedding Rooms				
High Season (March - October)				
Monday to Thursday	183.00 *	210.00 *	01/04/15	C
Friday	300.00 *	345.00 *	01/04/15	C
Saturday	380.00 *	435.00 *	01/04/15	C
Sunday	578.00 *	665.00 *	01/04/15	C

Basis of Increase:

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**Communities & Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Low Season (November - February)				
Monday to Thursday	162.00 *	185.00 *	01/04/15	C
Friday	270.00 *	310.00 *	01/04/15	C
Saturday	330.00 *	380.00 *	01/04/15	C
Sunday	500.00 *	575.00 *	01/04/15	C
Silver Wedding /Civil Partnership Package (Monday - Thurs)	750.00	1,000.00	01/04/15	C
Silver Wedding /Civil Partnership Package (Friday)	1,000.00	1,200.00	01/04/15	C
Gold Wedding/Civil Partnership Package	1,900.00	2,200.00	01/04/15	C
Platinum Wedding Package	2,200.00	2,500.00	01/04/15	C
Naming Ceremonies / Re-affirmation of vows * (prices include VAT) - Langtons Hall				
High Season (March - October)				
Monday to Thursday	305.00 *	350.00 *	01/04/15	C
Friday	430.00 *	490.00 *	01/04/15	C
Saturday	625.00 *	695.00 *	01/04/15	C
Sunday	710.00 *	795.00 *	01/04/15	C
Low Season (November - February)				
Monday to Thursday	255.00 *	290.00 *	01/04/15	C
Friday	380.00 *	430.00 *	01/04/15	C
Saturday	485.00 *	550.00 *	01/04/15	C
Sunday	610.00 *	700.00 *	01/04/15	C

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**Communities & Resources
Head of Regulatory Services**

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
(An Additional £30 is charged if any ceremony falls on any of the following three days: Valentine's day, Christmas Eve or New Year's Eve)				
Individual Citizenship ceremony	140.00	140.00	01/04/12	
Wedding Rehearsal fee(per half hour)	36.00	40.00	01/04/15	C
(An Additional £30 is charged if a ceremony falls on any of the following three days: Valentine's day, Christmas Eve or New Years' Eve)				
Langtons Hall Hire (Hourly)				
Monday-Friday 9.00-17.00	27.00	30.00	01/04/15	C
Monday-Thursday 17.00-24.00	38.00	40.00	01/04/15	C
Friday Evening, Saturday and Sunday	75.00	90.00	01/04/15	C
(A discount of 20% applies for bookings of more than 6 hours at the weekend)				
Langtons Room Hire (Hourly)				
at all times	27.00	30.00	01/04/15	C
(A discount of 30% applies for Charity/Community groups by application)				
Copy Certificate fast-track service+				
Within 24 hours	10.00	15.00	01/04/15	C
Within 1 hour ++	25.00	30.00	01/04/15	C
(+charges in addition to statutory fee for charge of actual certificate)				
(++ To be a 'while you wait' service from 11/12)				
Change of ceremony appointment fee	25.00	30.00	01/04/15	C
Hire of Red Carpet	25.00	30.00	01/04/15	C
Hire of Round tables	25.00	30.00	01/04/15	C

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**Communities & Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Sponsorship for Langtons Ceremony Brochure (price includes VAT for 10/11 but not applied for 09/10)				
Whole A5 page -portrait	560.00	560.00	01/04/12	
Half A5 Page - Landscape	305.00	305.00	01/04/12	
Quarter A5 Page - Portrait	180.00	180.00	01/04/12	
Back Cover - Whole A5 Page - Portrait	1,120.00	1,120.00	01/04/12	
Inside Back Cover - Whole A5 Page - Portrait	840.00	840.00	01/04/12	
Nationality Checking Service				
Single Adult	60.00	60.00	01/04/12	
Married Couple	85.00	no longer exists	01/04/12	
Child	35.00	35.00	01/04/12	
Non-Refundable booking fee for Notice of Marriage (Saturdays) (applies to non-attendees only)	25.00	35.00	01/04/15	C

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**Communities & Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Postage Costs - to post out Marriage Authorities to other Districts by 1st class recorded delivery	5.00	5.00	01/11/14	
Postage costs - to post out copy certificates by 1st class recorded delivery	4.00	4.00	01/11/14	
Surcharge for evening weddings at 5pm & 6pm on Thursdays & Fridays (includes Langtons House and Approved Premises)	100.00	100.00	01/11/14	
Surcharge for customers to add on the option of their evening wedding by 'Candlelight' between October - March	150.00	150.00	01/11/14	
Payment in advance of a non-refundable booking fee for Register Office Weddings only	50.00	50.00	01/11/14	
Damage deposit for Langtons Hall function bookings	250.00	250.00	01/11/14	

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oneSource
Director of Asset Management

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
<u>Licenced Trader Market Charges</u>				
Monthly Charges (Includes Weds, Fri & Sat Markets)				
Market - All Locations				
Ground space/6ft frontage	169.50	171.00	01/04/15	I
Electricity Charge per Ground Space/6ft frontage (Electricity Charges will be applied to all licences other than to Traders with a Council approved personal metered supply)	11.60	11.70	01/04/15	I
Extra Land (Daily Charge)	5.30	5.35	01/04/15	I
Other one-off charges				
Nomination of Licence	253.00	255.00	01/04/15	I
Nomintation of Licence to member of Family	183.00	185.00	01/04/15	I
Other alterations to Licences	42.00	42.50	01/04/15	I
<u>Casual Trader Market Charges</u>				
Daily Charges				
Saturday Market – Ground Space/6ft frontage including electricity	25.05	27.00	01/04/15	C
Wed or Friday Market – Ground Space/6ft frontage including electricity	17.80	19.00	01/04/15	C
Extra Land (Daily Charge)	5.30	5.35	01/04/15	I

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oneSource
Director of Asset Management

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Extra Market Days – At Christmas/Sundays/Banks Holidays				
Daily Charges				
Market - All Locations				
Licenced Traders - Ground space/6ft frontage including electricity (Must have held a Licence for at least 2 mths to qualify for this rate)	17.80	18.00	01/04/15	I
Casual Traders - Ground space/6ft frontage including electricity	22.85	24.00	01/04/15	C
Extra Land (Daily Charge)	5.30	5.35	01/04/15	I

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**Communities & Resources
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Streetcare				
Borough Roads				
(i) Licences				
To place skip/builders materials on highway/footway				
Up to first 14 days	45.00	45.50	01/04/15	I/N
Each additional period of up to 7 days	25.00	25.25	01/04/15	I
Hoardings / Scaffolds				
Deposit (refundable subject to no damage to highway/footway)				
2014/15 per lin metre min 302.50	60.50	61.25	01/04/15	I/N
2015/16 per lin metre min 306.00				
Up to first 28 days/each occasion	24.50	25.00	01/04/15	I/N
2014/15 per lin metre min 122.50				
2015/16 per lin metre min 124.00				
Each additional period of up to 28 days/occasion	24.50	25.00	01/04/15	I/N
(ii) Vehicle Crossovers - Per square metre	115.00	116.50	01/04/15	I/N
(iii) Road Closures	1,400.00 *	1,414.00 *	01/04/15	I
(iv) Clearance of Blocked Drains	106.50	108.00	01/04/15	I/N
(v) Crane license (charges based on TMA 2004 permitted charges)				
Minimum	0.00	247.50	01/04/15	NEW
Maximum	0.00	422.50	01/04/15	NEW

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**Communities & Resources
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Refuse Collection				
(i) Bulky Household Refuse				
1 to 10 points	22.00	24.20	01/04/15	I/N
1 to 10 points concessionary	16.50	18.15	01/04/15	I/N
11 to 20 points	43.50	45.68	01/04/15	I/N
11 to 20 points concessionary	33.00	34.65	01/04/15	I/N
21 to 30 points	64.50	67.73	01/04/15	I/N
21 to 30 points concessionary	49.00	51.45	01/04/15	I/N
(ii) Garden refuse sacks (pack of 5) - NOT AVAILABLE IN 2015/16	6.15	n/a	01/04/14	Old Charge
Compostable garden refuse sacks (Year's supply of 5 rolls of 10 sacks per roll)				
Standard	0.00	35.50	01/04/15	New Charge
Concession	0.00	28.50	01/04/15	New Charge
Top up roll (10 sacks)	0.00	7.00	01/04/15	New Charge
Top up roll delivery	0.00	4.00	01/04/15	New Charge
(iii) Green Waste Collection Service – per annum				
Wheeled bin hire included				
Full year	35.00	35.50	01/04/15	I/N
Full year – concession	28.00	28.50	01/04/15	I/N
6 months – starting October	21.00	21.50	01/04/15	I/N
6 months – starting October concession	17.00	17.50	01/04/15	I/N
Late payment charge	5.00	5.00	01/04/12	
Late payment charge after bin collection	10.00	10.00	01/04/12	
Replacement bin charge	25.50	26.00	01/04/15	I/N

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**Communities & Resources
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
<i>Trade Refuse Collection Service - From 1st April 2015 this service will be independently operated by Serco. These charges will only apply if a (iv) business within the borough exercises its legal right to require the Council to undertake the collection.</i>				
Trade refuse sacks (pack of 26)	69.00	144.50	01/04/15	C
Trade refuse sacks (pack of 26) for Charity shops	46.50	112.35	01/04/15	C
Cardboard Collection	2.60	2.90	01/04/15	C
Container emptying and disposal 1100 / Pal / 660 litre bin -1st bin per visit	16.50	30.65	01/04/15	C
2nd & subsequent bins	15.50	29.55	01/04/15	C
360 litre wheeled bin	10.50	24.05	01/04/15	C
Container emptying - Charity shops	8.50	21.85	01/04/15	C
- LBH Schools	9.50	22.95	01/04/15	C
2nd collection from residential blocks per bin	3.90	5.00	01/04/15	C
Container hire - per annum				
Eurobins - 1100 litres	212.00	214.00	01/04/15	I/N
- 660 litres	157.00	159.00	01/04/15	I/N
Chamberlains - 940 litres	157.00	159.00	01/04/15	I/N
Palladin - 940 litres	138.00	140.00	01/04/15	I/N
(v) Collection & disposal of trade clinical waste (per bag / box)	7.00	10.88	01/04/15	C
(vi) Special clearances of rubbish:				
Up to 30 minutes on site	98.50	99.50	01/04/15	I/N
Up to 1 hour on site	197.00	199.00	01/04/15	I/N
Each 15 minute thereafter	49.00	49.50	01/04/15	I/N

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**Communities & Resources
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges - Set by Department of Business, Innovation & Skills

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Trading Standards				
Licences Per Annum				
Explosives Act 1874: Set by BIS				
Registration (Unlimited)	525.00	525.00	01/06/10	
Registration (Limited)				
New Application	105.00	105.00	01/06/10	
Renewal	52.00	52.00	01/06/10	
Licence				
New	178.00	178.00	01/06/10	
Renewal	83.00	83.00	01/06/10	

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**Communities & Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Trading Standards NE London Metrology Partnership Income Income is credited to the joint trading account				
Section 11 (4) of the Weights and Measures Act 1985				
<u>Measures</u>				
(a) Linear (with or without divisions/sub divisions, scale not exceeding 3m) - each scale	11.80 *	11.90 *	01/04/15	I
(b) Capacity (without divisions, not exceeding 1 litre - each measure	9.40 *	9.50 *	01/04/15	I
(c) - Cubic ballast (other than brim) - each measure	195.50 *	197.50 *	01/04/15	I
Cubic ballast (brim/bucket type) - each measure	86.20 *	87.10 *	01/04/15	I
1. Liquid capacity measures for making and checking average quantity purchases each measure	30.60 *	30.90 *	01/04/15	I
2. Templates				
per scale - first item	53.70 *	54.25 *	01/04/15	I
second and subsequent items	21.80 *	22.00 *	01/04/15	I

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Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Measuring Instruments				
(d) Liquid fuel, Lubricants etc. - each instrument	101.80 *	102.80 *	01/04/15	I
1. Container type - not sub-divided	101.80 *	102.80 *	01/04/15	I
2. Other types - multi-outlets	130.50 *	131.80 *	01/04/15	I
1 meter tested	79.90 *	80.70 *	01/04/15	I
Each additional meter tested				
3. Test of peripheral equipment on separate visit	101.80 *	102.80 *	01/04/15	I
4. Test of credit card acceptor	101.80 *	102.80 *	01/04/15	I
5. MID verification				
1 meter tested	163.50 *	165.15 *	01/04/15	I
each additional meter	99.90 *	100.90 *	01/04/15	I

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**Communities & Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
<p>Measuring Instruments</p> <p>(e) Intoxication liquor - each instrument</p> <p> Not exceeding 150ml (individual submissions)</p> <p> Other</p> <p>(f) Each weight (stamping)</p> <p> 1. Weights exceeding 5kg or not exceeding 500mg, 2cm</p> <p> 2. Other weights</p> <p> 3. Other weights (more than one submitted)</p> <p> 4. Adjusting weights (per hour)</p>	<p>19.40 *</p> <p>23.20 *</p> <p>10.60 *</p> <p>8.20 *</p> <p>6.80 *</p> <p>101.80 *</p>	<p>19.60 *</p> <p>23.45 *</p> <p>10.70 *</p> <p>8.30 *</p> <p>6.90 *</p> <p>102.80 *</p>	<p>01/04/15</p> <p>01/04/15</p> <p>01/04/15</p> <p>01/04/15</p> <p>01/04/15</p> <p>01/04/15</p>	<p> </p> <p> </p> <p> </p> <p> </p> <p> </p> <p> </p>

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**Communities & Resources
Head of Regulatory Services**

(B) Charges determined by Committee

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Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Weighing Instruments				
(g)				
1. Calibrated to weigh only metric -				
Not exceeding 15kg	33.20 *	33.50 *	01/04/15	I
Exceeding 15kg to 100kg	47.40 *	47.90 *	01/04/15	I
Exceeding 100kg to 250kg	78.60 *	79.40 *	01/04/15	I
Exceeding 250kg to 1 tonne	114.20 *	115.30 *	01/04/15	I
Exceeding 1 tonne to 10 tonne	184.10 *	186.00 *	01/04/15	I
Exceeding 10 tonnes to 30 tonnes	383.90 *	387.75 *	01/04/15	I
Exceeding 30 tonnes to 60 tonnes	571.80 *	577.50 *	01/04/15	I
2. When testing instruments incorporate peripherals such as remote display or printing facilities, and where completion of the test requires a second person or a second series of tests by the same person, an additional fee may be charged at the standard hourly rate:				
	101.80 *	102.80 *	01/04/15	I

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**Communities & Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
3. Medical weighing scales				
4. Calibrated to weigh only metric -				
Not exceeding 15kg	33.00 *	33.30 *	01/04/15	I
Exceeding 15kg to 100kg	46.80 *	47.30 *	01/04/15	I
Exceeding 100kg to 250kg	78.60 *	79.40 *	01/04/15	I
Exceeding 250kg to 1 tonne	114.20 *	115.35 *	01/04/15	I
 Certificate of errors - for supplying a certificate containing results of errors found on testing (cert supplied upon request of the submitter, fee applies when no other fee is payable)	 44.40 *	 44.85 *	 01/04/15	 I

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**Communities & Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
<p>Measuring Instrument Directive</p> <p>* Measuring Instruments for liquid fuel and lubricants (initial verification not re-verification) (surcharge over fee listed above)</p>	10% Surcharge *	10% Surcharge *	01/04/15	I
<p>Other Weighing or Measuring Equipment</p> <p>Brake tester/spring balance type</p>	53.70 *	54.25 *	01/04/15	I
<p>For equipment other than the categories specifically described above, or equipment submitted for testing by means of statistical sampling techniques, or in pursuance of a Community obligation other than EEC. Initial or partial verification per man hour spent at place of submission of equipment etc. (pro rata for one quarter hour periods)</p>	101.80 *	102.80 *	01/04/15	I

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**Communities & Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Standards Services provided to Other Local Authorities				
Testing and Associated Services - per hour	84.80	85.65	01/04/15	I
Collection Delivery charge (price shown is per mile) return trip + congestion charge where applicable	0.66	0.67	01/04/15	I
Section 76 of the 1985 Act				
For other services or facilities provided, or for authorisation, certificates or other documents issued in pursuance of a community obligation				
Per man hour spent at place of providing the service, facility etc. (pro rata of one quarter hour periods)	84.80	85.65	01/04/15	I

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**Communities & Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
<p>UKAS Laboratory</p> <p>Charge for calibration to M1 level 25kg - 1mg (Incl. cert where total order over £100): One weight submitted Certificate where total order is less than 100</p> <p>Charge for calibration to F2 level 20kg - 1mg (Incl. cert where total order over £100): One weight submitted Certificate where total order is less than £100</p> <p>Where multiple weights are submitted of the same nomination a 10% reduction may apply.</p>	<p>15.60 *</p> <p>24.40 *</p> <p>38.00 *</p> <p>24.40 *</p>	<p>15.75 *</p> <p>24.65 *</p> <p>38.40 *</p> <p>24.65 *</p>	<p>01/04/15</p> <p>01/04/15</p> <p>01/04/15</p> <p>01/04/15</p>	<p>I</p> <p>I</p> <p>I</p> <p>I</p>

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Communities & Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
GLC (General Powers) Act 1985: Competitive Bidding - registration fee	328.00	331.30	01/04/15	I
Marriage Act 1949 Wedding Registration	708.00	715.10	01/04/15	I
Financial Investigation by Accredited Financial Investigator Where no individual agreement exists, per hour spent by AFI	0.00	60.00	01/04/15	New fee

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**Communities & Resources
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Vehicles (Crime) Act 2001 Motor Salvage Registration	107.70	108.80	01/04/15	I
Motor Salvage Registration with search	118.10	119.30	01/04/15	I
Approval of premises for Civil Marriages Review / Appeal	707.90	715.00	01/04/15	I
Buy With Confidence scheme Application or renewal fee (INC VAT@20%)	146.90 *	148.40 *	01/04/15	I
Application or renewal fee 2nd and subsequent business name (fees subject to 20% reduction for third party introduction)	12.00 *	12.10 *	01/04/15	I
'PASS' Alcohol awareness retailer training fee (per delegate - Inc. VAT)	61.20 *	61.80 *	01/04/15	I

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**Communities & Resources
Head of Streetcare Services**

(A) Statutory and Nationally Agreed Charges - London Councils

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
<p>Parking Facilities</p> <p>Penalty Charge Notices (Levels set by London Councils and agreed by the Mayor of London and endorsed by the Secretary of State)</p> <p>Less Serious Contravention Band A 80.00 80.00 01/04/11</p> <p>Less Serious Contravention Band A if paid within 14 days 40.00 40.00 01/04/11</p> <p>Serious Contravention Band A 130.00 130.00 15/04/11</p> <p>Serious Contravention Band A paid within 14 days 65.00 65.00 15/04/11</p> <p>Less Serious Band B 60.00 60.00 01/04/11</p> <p>Less Serious paid within 14 days 30.00 30.00 01/04/11</p> <p>Serious Band B 110.00 110.00 15/04/11</p> <p>Serious Band B if paid within 14 days 55.00 55.00 15/04/11</p> <p>Vehicle Clamping and Removal</p> <p>Vehicle Immobilisation release fee 70.00 70.00 01/04/11</p> <p>Vehicle Pound release fee (if clamped) 200.00 200.00 01/04/11</p> <p>Disposal Fee 70.00 70.00 01/04/11</p> <p>Vehicle Pound storage fee (per day) 40.00 40.00 01/04/11</p>				

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**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Parking Facilities				
Romford Area Car Parks - Mixed Tariff				
Monday to Friday - Period Hours				
0 - 1	0.60 *	0.60 *	04.06.07	No Increase
1 - 2	1.20 *	1.20 *	04.06.07	No Increase
2 - 3	2.40 *	2.40 *	04.06.07	No Increase
3 - 4	3.00 *	3.00 *	04.06.07	No Increase
4 - 5	6.00 *	6.00 *	04.06.07	No Increase
5 - 6	7.00 *	7.00 *	04.06.07	No Increase
6 - 7	8.00 *	8.00 *	04.06.07	No Increase
7 - 8	9.00 *	9.00 *	04.06.07	No Increase
over 8	10.00 *	10.00 *	04.06.07	No Increase
Lost Ticket	10.00 *	10.00 *	04.06.07	No Increase
Solo Motorcycle	Nil Charge *	Nil Charge *	04.06.07	No Increase
Saturday - Period Hours				
0 - 1	1.20 *	1.20 *	04.06.07	No Increase
1 - 2	2.40 *	2.40 *	04.06.07	No Increase
2 - 3	2.60 *	2.60 *	04.06.07	No Increase
3 - 4	3.00 *	3.00 *	04.06.07	No Increase
4 - 5	6.00 *	6.00 *	04.06.07	No Increase
5 - 6	7.00 *	7.00 *	04.06.07	No Increase
6 - 7	8.00 *	8.00 *	04.06.07	No Increase
7 - 8	9.00 *	9.00 *	04.06.07	No Increase

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**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Saturday - Period Hours (continued) over 8	10.00 *	10.00 *	04.06.07	No Increase
Lost Ticket	10.00 *	10.00 *	04.06.07	No Increase
Solo Motorcycle	Nil Charge	Nil Charge	04.06.07	No Increase
Front of Town Hall - First 20mins (Then variable as above)	0.20 *	0.20 *	04.06.07	No Increase
Market Place (Non-market days)				
0 - 1	0.60 *	0.60 *	04.06.07	No Increase
1 - 2	1.20 *	1.20 *		
Pay by Phone Convenience Fee** ¹	0.20 *	0.20 *	01.04.11	No Increase
Pay by Phone Text Messages** ¹	0.10 *	0.10 *	01.04.11	No Increase
**pending democratic approval ¹ This charge is levied by an external supplier and is not received by the Council. It is an independent service fee included here for transparency				

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**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
<p align="center">Car Parks excluding Romford Area Car Parks - Mixed Tariff</p> <p align="center">Monday – Saturday</p> <p align="center">0 - 30 minutes</p> <p align="center">0 - 2</p> <p align="center">2 - 3</p> <p align="center">3 - 4</p> <p align="center">4 - 5</p> <p align="center">5 - 6</p> <p align="center">6 - 7</p> <p align="center">7 - 8</p> <p align="center">8-12</p> <p align="center">Solo Motorcycles</p> <p align="center">6pm to 7am</p>	<p align="center">0.00 *</p> <p align="center">0.20 *</p> <p align="center">0.50 *</p> <p align="center">2.00 *</p> <p align="center">4.00 *</p> <p align="center">5.00 *</p> <p align="center">6.00 *</p> <p align="center">7.00 *</p> <p align="center">8.00 *</p> <p align="center">No Charge *</p> <p align="center">No Charge *</p>	<p align="center">Free *</p> <p align="center">1.00 *</p> <p align="center">2.00 *</p> <p align="center">3.00 *</p> <p align="center">4.00 *</p> <p align="center">5.00 *</p> <p align="center">6.00 *</p> <p align="center">7.00 *</p> <p align="center">8.00 *</p> <p align="center">No Charge *</p> <p align="center">No Charge *</p>	<p align="center">27/04/15</p> <p align="center">27/04/15</p> <p align="center">27/04/15</p> <p align="center">01/04/15</p> <p align="center">07.02.10</p> <p align="center">07.02.10</p> <p align="center">07.02.10</p> <p align="center">07.02.10</p> <p align="center">07.02.10</p> <p align="center">07.02.10</p> <p align="center">07.02.10</p> <p align="center">07.02.10</p> <p align="center">07.02.10</p>	<p align="center">New Charge</p> <p align="center">New Charge</p> <p align="center">New Charge</p> <p align="center">No Increase</p> <p align="center">No Increase</p> <p align="center">No Increase</p> <p align="center">No Increase</p> <p align="center">No Increase</p> <p align="center">No Increase</p> <p align="center">No Increase</p> <p align="center">No Increase</p> <p align="center">No Increase</p>

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**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
<p>Long Stay Car Parks Marshalls</p> <p>Weekdays – All day</p> <p>Saturdays – All day</p> <p>Pay by Phone Convenience Fee**¹</p> <p>Pay by Phone Text Messages**¹</p> <p><i>**pending democratic approval</i></p> <p>¹This charge is levied by an external supplier and is not received by the Council. It is an independent service fee included here for transparency</p>	<p>6.00 *</p> <p>6.00 *</p> <p>0.20 *</p> <p>0.10 *</p>	<p>6.00 *</p> <p>6.00 *</p> <p>TBC *</p> <p>TBC *</p>	<p>04.06.07</p> <p>04.06.07</p> <p>01.04.11</p> <p>01.04.11</p>	<p>No Increase</p> <p>No Increase</p> <p>No Increase</p> <p>No Increase</p>

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**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Season Tickets				
Romford Central Area				
All car parks				
per quarter	200.00 *	200.00 *	01.02.12	No Increase
per month	70.00 *	70.00 *	01.02.12	No Increase
Outside Romford Central Area				
5 Day season – Balgores Square				
per quarter	200.00 *	200.00 *	04.06.08	No Increase
per month	70.00 *	70.00 *	07.02.11	No Increase
All other car parks				
per quarter	150.00 *	150.00 *	01.02.12	No Increase
per month	50.00 *	50.00 *	01.02.12	No Increase
The Overnighter' (07:00 - 10:00 Mon-Fri/All day Sat-Sun)				
per month	30.00 *	30.00 *	01.02.12	No Increase
On Street Parking Meters and High Street Pay and Display (Romford Town Centre)				
Maximum Stay 2 hours				
0 – 12 mins	0.20	0.20	07.02.11	No Increase
12 mins – 30 mins	0.60	0.60	07.02.11	No Increase
30 mins – 1 hour	1.00	1.00	07.02.11	No Increase
1 hour – 1 hour 30 mins	1.60	1.60	07.02.11	No Increase
1 hour 30 mins – 2 hours	2.00	2.00	07.02.11	No Increase

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**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
On Street Pay and Display Romford Town Centre (Maximum Stay 3 Hours)				
0 - 30 mins	0.00 *	Free *	27/04/15	New Charge
0 – 2 hours	0.20	1.00	27/04/15	No Increase
2 - 3 hours	1.40	2.00	27/04/15	No Increase
On Street Pay and Display (Outside Romford Town Centre) (Maximum Stay 3 Hours)				
0 - 30 minutes	0.00	Free	06/04/15	New Charge
0 - 1 hour	0.00	Deleted	06/04/15	Deleted Tariff
1 - 2 hours	0.00	Deleted	06/04/15	Deleted Tariff
0 - 2 hours	0.20	1.00	27/04/15	New Charge
2 - 3 hours	0.50	2.00	06/04/15	No Increase
Controlled Parking Zones				
Resident's parking permit 1st Permit per household	20.00	25.00	06/04/15	No Increase
2nd Permit per household (per year)	25.00	50.00	06/04/15	No Increase
3rd permit per household	60.00	75.00	06/04/15	No Increase
Resident's visitor permits (book of 10)	10.00	12.50	06/04/15	No Increase
Casual permit per 2 hours	5.25	5.25	07.02.11	No Increase
Business parking permits (per annum)	71.05	106.58	06/04/15	No Increase
Commuter Bays (per annum)	300.00	450.00	06/04/15	No Increase
Domestic Carer Permit (per annum)	36.00	36.00	07.02.11	No Increase
Amendment to existing permit	15.00	22.50	06/04/15	New Charge
Cancellation of permit	15.00	15.00	06/04/15	No Increase

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**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Disc Parking Scheme and Other Miscellaneous Charges				
Purchase of Disc (per year)	36.00	36.00	07.02.11	No Increase
Consent to Park Waiver per day (up to 2 weeks)	10.15	0.00	06/04/15	Deleted Tarriff
Consent to park Waiver per day (from 2 weeks to 3 months)	15.25	0.00	06/04/15	Deleted Tarriff
Waiver	12.70	20.00	06/04/15	No Increase
Health and Homecare Permit (per annum)	36.00	54.00	06/04/15	No Increase
Amendment to existing permit	15.00	22.50	06/04/15	No Increase
Cancellation of permit	15.00	15.00	07.02.11	No Increase
License Holder Car Parks (per annum)	86.30 *	86.30 *	01.04.10	No Increase

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**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
Car Parking in Parks and Open Spaces (Maximum Stay 5 Hours)				
Monday - Friday 8am-6:30pm				
0-3 Hours	0.00 *	0.20 *	06/04/15	No Increase
3-5 Hours	0.00 *	0.50 *	06/04/15	No Increase
Monday - Friday 8am-6pm & Saturday until 1pm (Saturday Charges apply 8am-6pm in Lodge Farm Park)				
0 - 2	0.20 *	0.00 *	07/02/10	Deleted Tarriff
2 - 3	0.50 *	0.00 *	07/02/10	Deleted Tarriff
3 - 4	2.00 *	0.00 *	07/02/10	Deleted Tarriff
4 - 5	4.00 *	0.00 *	07/02/10	Deleted Tarriff
5 - 6	5.00 *	0.00 *	07/02/10	Deleted Tarriff
6 - 7	6.00 *	0.00 *	07/02/10	Deleted Tarriff
7 - 8	7.00 *	0.00 *	07/02/10	Deleted Tarriff
8 - 12	8.00 *	0.00 *	07/02/10	Deleted Tarriff
Saturday, Sunday & Bank Holidays	0.00 *	0.00 *	06/04/15	New Charge
Registered Disabled Users	0.00 *	0.00 *	06/04/15	New Charge

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
My Place (all charges are for 1hr unless stated otherwise)				
Charges for Community Organisations and Non Profit Organisations				
Off Peak (Mon - Fri 9am - 6pm)				
Performance Hall	18.40	18.60	01/04/15	I/N
Performance hall with staging, sound and lighting - 4hrs	92.00	93.00	01/04/15	I/N
Music Studio - 4hrs	40.80 *	41.20 *	01/04/15	I
Technician	18.40 *	18.60 *	01/04/15	I/N
Games Room	15.30	15.50	01/04/15	I/N
Art Room	9.20	9.30	01/04/15	I/N
Health Room	7.10	7.20	01/04/15	I/N
IAG Room	7.10	7.20	01/04/15	I/N
Counselling Room	7.10	7.20	01/04/15	I/N
Large Meeting Room	12.30	12.50	01/04/15	I/N
Small Meeting Room	8.20	8.30	01/04/15	I/N
Bike Workshop	12.20	12.40	01/04/15	I/N
IT Hub - reservation fee per computer	0.00	0.00	01/04/13	
<p>N.B The above room hire charges are maximum charges that are to be applied. Managers will have the discretion to negotiate lower charges per hour/session if a hirer commits to a long term hire, with such discounts to be agreed by the Head of Service.</p>				

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
My Place (all charges are for 1hr unless stated otherwise)				
Charges for Community Organisations and Non Profit Organisations				
Peak (Mon - Fri after 6pm and at weekends)				
Performance Hall	22.50	23.00	01/04/15	I/N
Party Bookings - (Weekend)	31.60	32.00	01/04/15	I/N
Performance hall with staging, sound and lighting - 4hrs	133.00	135.00	01/04/15	I/N
Music Studio - 4hrs	51.00 *	52.00 *	01/04/15	I/N
Technician	18.40 *	18.60 *	01/04/15	I/N
Games Room	20.40	20.70	01/04/15	I/N
Art Room	12.20	12.40	01/04/15	I/N
Health Room	9.20	9.30	01/04/15	I/N
IAG Room	9.20	9.30	01/04/15	I/N
Counselling Room	9.20	9.30	01/04/15	I/N
Large Meeting Room	15.30	15.50	01/04/15	I/N
Small Meeting Room	10.20	10.30	01/04/15	I
Bike Workshop	15.30	15.50	01/04/15	I/N
IT Hub - reservation fee per computer	0.00	0.00	01/04/13	
<p>N.B The above room hire charges are maximum charges that are to be applied. Managers will have the discretion to negotiate lower charges per hour/session if a hirer commits to a long term hire, with such discounts to be agreed by the Head of Service.</p>				

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
My Place (all charges are for 1hr unless stated otherwise)				
Charges for Commercial Organisations				
Off Peak (Mon - Fri 9am - 6pm)				
Performance Hall	30.60	31.00	01/04/15	I/N
Performance hall with staging, sound and lighting - 4hrs	164.00	165.50	01/04/15	I/N
Music Studio - 4hrs	61.20 *	62.00 *	01/04/15	I/N
Technician	25.50 *	28.00 *	01/04/15	I/N
Games Room	30.60	31.00	01/04/15	I/N
Art Room	20.40	20.60	01/04/15	I
Health Room	16.30	16.50	01/04/15	I/N
IAG Room	16.30	16.50	01/04/15	I/N
Counselling Room	16.30	16.50	01/04/15	I/N
Large Meeting Room	25.50	26.00	01/04/15	I/N
Small Meeting Room	20.40	20.60	01/04/15	I
Bike Workshop	25.50	26.00	01/04/15	I/N
IT Hub - reservation fee per computer	0.00	0.00	01/04/13	
<p>N.B The above room hire charges are maximum charges that are to be applied. Managers will have the discretion to negotiate lower charges per hour/session if a hirer commits to a long term hire, with such discounts to be agreed by the Head of Service.</p>				

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**Communities & Resources
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2014/15 (from April 2014) £	Charges 2015/16 (from April 2015) £	Operative Date of Latest Notified Charge	Basis of Increase
My Place (all charges are for 1hr unless stated otherwise)				
Charges for Commercial Organisations				
Peak (Mon - Fri after 6pm and at weekends)				
Performance Hall	40.80	41.20	01/04/15	I
Performance hall with staging, sound and lighting - 4hrs	245.00	250.00	01/04/15	I/N
Music Studio - 4hrs	81.60 *	82.50 *	01/04/15	I/N
Technician	25.50 *	28.00 *	01/04/15	I/N
Games Room	40.80	41.20	01/04/15	I
Art Room	25.50	25.80	01/04/15	I/N
Health Room	20.40	20.60	01/04/15	I
IAG Room	20.40	20.60	01/04/15	I
Counselling Room	20.40	20.60	01/04/15	I
Large Meeting Room	30.60	30.90	01/04/15	I
Small Meeting Room	22.50	23.00	01/04/15	I/N
Bike Workshop	30.60	31.00	01/04/15	I/N
IT Hub - reservation fee per computer	0.00	0.00	01/04/13	
<p>N.B The above room hire charges are maximum charges that are to be applied. Managers will have the discretion to negotiate lower charges per hour/session if a hirer commits to a long term hire, with such discounts to be agreed by the Head of Service.</p>				
Additional Services at My place				
Rigging - per person per hour	18.40 *	18.60 *	01/04/15	I/N
De-rigging - per person per hour	25.50 *	26.00 *	01/04/15	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving