

## STATUTORY PROPOSAL FOR PRESCRIBED ALTERATION TO CROWNFIELD INFANT AND JUNIOR SCHOOLS

Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):

**In respect of an LEA Proposal: School and local education authority details**

311- London Borough of Havering, Town Hall, Main Road, Romford RM1 3BD

The name, address and category of the school.

Crownfield Infant School, White Hart Lane, Collier Row RM7 8JD  
311/2042- Community School  
and  
Crownfield Junior School, White Hart Lane , Collier Row RM7 8JD  
311/2041- Community School

### Implementation and any proposed stages for implementation

1. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

The proposal will be implemented in 2 stages.

The Crownfield Infant School expansion will be implemented from 1 September 2017 and the Crownfield Junior School expansion will be implemented from 1 September 2020.

### 2. Objections and comments

A statement explaining the procedure for making representations

**Any person wishing to submit any comments either in support of, or objecting to, the proposal may do so by sending them to:**

Pooneeta Mahadeo  
School Organisation and Place Planning Manager  
Learning & Achievement, London Borough of Havering  
9<sup>th</sup> Floor Mercury House, Mercury Gardens,  
Romford  
RM1 3DW

Or by emailing; [schoolsorganisation@havering.gov.uk](mailto:schoolsorganisation@havering.gov.uk)

**Any objections or comments must be received on or before 5pm on  
Friday 3 February 2017**

[ ]

### 3. Alteration description

A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

It is proposed to enlarge the premises of Crownfield Infant School and Crownfield Junior School from September 2017 to provide an additional 210 primary school places.

### 4. School capacity

(a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The existing permanent capacity of Crownfield Infant School is 270. The proposed capacity of the school after the alteration will be 360 (an increase of 90 places).

The existing permanent capacity of Crownfield Junior School is 360. The proposed capacity of the school after the alteration will be 480 (an increase of 120 places).

(b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

Not applicable

(c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

The number of children currently admitted to Reception at Crownfield Infant school is 90; the proposed number from September 2017 will be 120.

The number of children currently admitted into Year 3 at Crownfield Junior school is 90; the proposed number from September 2020 will be 120

(d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

Not applicable

a statement of the number of pupils at the school at the time of the publication of the proposals.

Crownfield Infant school currently has 266 children on roll.

Crownfield Junior school currently has 346 children on roll.

### Implementation

Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

The proposal will be implemented by the London Borough of Havering

### Additional Site

2.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

No new or additional site is required

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

Not applicable

### Changes in boarding arrangements

3.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

(a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

Not applicable

the arrangements for safeguarding the welfare of children at the school;

Not applicable

the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

Not applicable

except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

Not applicable

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

the number of pupils for whom boarding provision will be removed if the proposals are approved; and

Not applicable

a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

Not applicable

## Transfer to new site

4. Where the proposals are to transfer a school to a new site the following information—  
the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

Not applicable

the distance between the proposed and current site;

Not applicable

the reason for the choice of proposed site;

Not applicable

the accessibility of the proposed site or sites;

Not applicable

(a) the proposed arrangements for transport of pupils to the school on its new site; and

Not applicable

a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

Not applicable

## Objectives

The objectives of the proposals.

The objective of the proposal is to provide much needed additional school places in the Collier Row planning area by enlarging the premises of Crownfield Infant and Junior schools from September 2017 in response to an increasing demand for school places. In Havering we have seen an increase of over 45% in the number of births between calendar years 2002 and 2015. Therefore the Council must find ways to provide more primary school places for local families over the coming years.

## Consultation

5. Evidence of the consultation before the proposals were published including—
- (a) a list of persons who were consulted;
  - (b) minutes of all public consultation meetings;
  - (c) the views of the persons consulted;
  - (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
  - (e) copies of all consultation documents and a statement on how these documents were made available.

A pre-statutory consultation was undertaken during the period from 30 November 2015 to 15 January 2016 The full list of persons consulted is as shown in the consultation feedback report.

Consultation involved publishing, pre-statutory consultation document on the Council's website, setting out the reasons for the proposals and how comments

could be made was issued via email to all stakeholders and hardcopies were also made available. This document also invited 'online' participation through the use of 'survey monkey'. In addition to this, a public meeting was held for Parents/Carers of Crownfield Infant school on 8 January 2016 and Crownfield Junior school on 12 January 2016. A record of this together with the analysis of responses received during the consultation period is as detailed in the consultation feedback report. The report which is attached as appendix 2 of the executive decision report on the programme of additional school places for September 2016 and September 2017-Phase 3 expansion programme can be viewed via this link; <http://democracy.havering.gov.uk/ieDecisionDetails.aspx?ID=1936>

All applicable statutory requirements in relation to the proposal to consult have been complied with.

## 6. Project costs

A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The capital cost for the expansion of both schools is estimated at £3million and will be met by the local authority.

A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that fund will be made available (including costs to cover any necessary site purchase).

London Borough of Havering Council's capital programme for the period 2015/16 was approved by Full Council on 23<sup>rd</sup> November 2016. This includes an allocation for school expansion projects

## Age range

7. Where the proposals relate to a change in age range, the current age range for the school.

Not applicable

## Early years provision

8. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

Not applicable

how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

Not applicable

evidence of parental demand for additional provision of early years provision;

Not applicable

assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

Not applicable

reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

Not applicable

### Changes to sixth form provision

9. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

Not applicable

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

Not applicable

(c) Evidence —

- (i) of the local collaboration in drawing up the proposals; and
- (ii) that the proposals are likely to lead to higher standards and better progression at the school;

Not applicable

(d) The proposed number of sixth form places to be provided.

Not applicable

Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

Not applicable

### Special educational needs

10. Where the proposals are to establish or change provision for special educational needs— a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

Not applicable

any additional specialist features will be provided;

Not applicable

the proposed numbers of pupils for which the provision is to be made;

Not applicable

details of how the provision will be funded;

Not applicable

a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

Not applicable

a statement as to whether the expenses of the provision will be met from the school's delegated budget;

Not applicable

the location of the provision if it is not to be established on the existing site of the school;

Not applicable

where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

Not applicable

the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

Not applicable

**11.** Where the proposals are to discontinue provision for special educational needs—  
details of alternative provision for pupils for whom the provision is currently made;

Not applicable

details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

Not applicable

details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

Not applicable

a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

Not applicable

12. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

### Sex of pupils

13. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area;

Not applicable

evidence of local demand for single-sex education; and

Not applicable

details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

Not applicable

14. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

Not applicable

evidence of local demand for single-sex education.

Not applicable

### Extended services

If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

It is not anticipated that the proposed alterations will affect the provision of extended services at either school

### Need or demand for additional places

**15.** If the proposals involve adding places—

a statement and supporting evidence of the need or demand for the particular places in the area;

The expansion of both the Infant and Junior schools to four forms of entry will enable the local authority meet the need for additional school places in the Collier Row Planning area. The birth rate in this area has increased by 11% between calendar years 2006 and 2015

The local authority's reception class forecasts indicates that there will be a shortfall of places from 2017/18 in this planning area as shown below

	2017/18	2018/19	2019/20	2020/21
<b>Reception Capacity</b>	525	525	525	525
<b>Projected Rolls</b>	528	544	556	554
<b>Projected Rolls with Housing</b>	529	545	556	554
<b>Surplus/Deficit</b>	-4	-20	-31	-29

Demand for places across this area has been high with a projected deficit as shown above. Almost all the schools in this planning area have already been expanded. However, due to the sustained and increasing demand, a further permanent expansion in this area is required.

Both Crownfield Infants and Junior Schools are popular and good schools thus been agreed as an appropriate location for additional numbers to be accommodated.

where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

Not applicable

where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

Not applicable

**16.** If the proposals involve removing places—

a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

Not applicable

a statement on the local capacity to accommodate displaced pupils.

Not applicable

**Expansion of successful and popular schools**

**25A.** (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

Not applicable