



STATUTORY PROPOSAL FOR PRESCRIBED ALTERATION TO SUTTONS PRIMARY SCHOOL

Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):

In respect of an LEA Proposal: School and local education authority details
311- London Borough of Havering, Town Hall, Main Road, Romford RM1 3BD

The name, address and category of the school.

Suttons Primary School , Suttons Lane , Hornchurch , RM12 6RP
311/2024 – Community School

Implementation and any proposed stages for implementation

1. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

The proposal is planned to be implemented from 1 January 2025.

2. Objections and comments

A statement explaining the procedure for making representations

Any person wishing to submit any comments either in support of, or objecting to, the proposal may do so by sending them to:

Pooneeta Mahadeo, School Organisation Manager, London Borough of Havering, Town Hall , Main Road, Romford, RM1 3BD

Or by emailing; schoolsorganisation@havering.gov.uk

Any objections or comments must be received on or before 5pm on Friday 19 May 2023.

3. Alteration description

A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

London Borough of Havering is proposing to create a new designated SEND unit. The provision will provide 12 places reserved for special educational needs pupils aged between 4 and 11 with Social, Emotional and Mental Health needs (SEMH).

The proposed architectural design, is for a stand-alone, single storey block. The building is designed to incorporate a saw-tooth profile, which will offer plenty of natural light and ventilation to the teaching areas. The unit will comprise three class rooms, a heart space, a calm room, an activity room, staff facilities, toilets, and all circulation and ancillary spaces as required. The building will also be provided with ample canopies for external play and teaching.

4. School capacity

- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current capacity of the school is 420. The capacity will not be altered by this proposal.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

The number of children currently admitted to Reception each year is 60. The 12 places at the new designated SEND unit will not count towards the school's admission number, therefore the admission number will not be affected by the proposal.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

Not applicable

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

Not applicable

a statement of the number of pupils at the school at the time of the publication of the proposals.

The number of pupils registered at the school as at the January 2023 school census is 402.

Implementation

Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

Not applicable

Additional Site

2.(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

Not applicable

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

Not applicable

Changes in boarding arrangements

3.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

(a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

Not applicable

the arrangements for safeguarding the welfare of children at the school;

Not applicable

the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

Not applicable

except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

Not applicable

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

the number of pupils for whom boarding provision will be removed if the proposals are approved; and

Not applicable

a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

Not applicable

Transfer to new site

4. Where the proposals are to transfer a school to a new site the following information—

the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

Not applicable

the distance between the proposed and current site;

Not applicable

the reason for the choice of proposed site;

Not applicable

the accessibility of the proposed site or sites;

Not applicable

(a) the proposed arrangements for transport of pupils to the school on its new site; and

Not applicable

a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

Not applicable

Objectives

The objectives of the proposals.

The SEND unit at Suttons Primary School will meet the needs of pupils with an EHCP of SEMH whose needs are not severe enough to require a place at a special school but who will require spending significant proportions of their time in the SEND unit. The proposed SEND unit will enable these pupils to have their additional needs met while accessing education at a mainstream primary school through a flexible approach tailored and adapted to their needs.

The expectation is that this local provision will provide good value for money as it will reduce the cost of out borough placements and the need for pupils to travel long distances away from their families in order to access the support they require.

Consultation

5. Evidence of the consultation before the proposals were published including—

- (a) a list of persons who were consulted;
- (b) minutes of all public consultation meetings;
- (c) the views of the persons consulted;
- (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
- (e) copies of all consultation documents and a statement on how these documents were made available.

A pre-statutory consultation was undertaken during the period from 21 March 2022 to 02 May 2022.

The full list of persons consulted is as shown in the consultation feedback report.

Consultation involved publishing a pre-statutory consultation document on the Council's website, setting out the reasons for the proposals and how comments could be made.

The consultation document together with the online survey link was sent electronically to all parents/carers, governors, teachers and support staff of Suttons Primary School.

Other consultees include; all the borough schools, special schools, ward members, MPs, all early years provision, community groups, unions and professional associations were also sent an electronic version of the consultation document and

the survey questionnaire. A hard copy of the document was available on request for those who did not have access to a computer.

A consultation meeting for parents was held via zoom as part of the pre-statutory consultation. Minutes of the meeting are as shown in the consultation feedback report.

Comments and views received during the consultation period together with analysis of responses is as detailed in the consultation feedback report.

The report which is attached as part of the executive decision report- Publication of statutory notice for the establishment of a new designated SEND unit for pupils with Social, Emotional and Mental Health need at Suttons Primary School can be viewed via this link:

<https://democracy.havering.gov.uk/ieDecisionDetails.aspx?id=6543&LLL=0>

All applicable statutory requirements in relation to the proposal to consult have been complied with.

6. Project costs

A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The capital cost for the new provision is estimated at £1.6m and will be met by the local authority.

A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that fund will be made available (including costs to cover any necessary site purchase).

It is envisaged that this scheme will be funded from the SEND Capital Allocation.

Age range

7. Where the proposals relate to a change in age range, the current age range for the school.

The current age range of the school is 2 -11 years. There will be no change in the age range.

Early years provision

8. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

Not applicable

how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

Not applicable

evidence of parental demand for additional provision of early years provision;

Not applicable

assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

Not applicable

reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

Not applicable

Changes to sixth form provision

9. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

Not applicable.

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

Not applicable

(c) Evidence —

- (i) of the local collaboration in drawing up the proposals; and

(ii) that the proposals are likely to lead to higher standards and better progression at the school;

Not applicable

- (d) The proposed number of sixth form places to be provided.

Not applicable

Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

Not applicable

Special educational needs

10. Where the proposals are to establish or change provision for special educational needs—

a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

A specialist new designated SEND unit reserved for special educational needs pupils with Social, Emotional and Mental Health needs.

any additional specialist features will be provided;

The new designated SEND unit will be adapted and tailored to meet to the needs of each individual pupil

the proposed numbers of pupils for which the provision is to be made;

The proposed number for the provision is for 12 pupils

details of how the provision will be funded;

SEND units in Havering will be normally funded in accordance with a Place Led Funding approach that complies with the Government's SEND Funding Reforms which came into effect in April 2018.

For each place in the SEND unit, Suttons Primary School will receive £21,860. This is made up of £10,000 'place funding' and £11,860 (2023/24 rate) 'top-up funding'

a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

Education will be provided for pupils who have Education, Health and Care Plans (EHCP), which identify Social, Emotional and Mental Health needs as their primary need as assessed through rigorous and thorough evaluations by a multi-disciplinary and multi-agency team which includes psychologists, educational and medical practitioners.

a statement as to whether the expenses of the provision will be met from the school's delegated budget;

The provision will be allocated an additional funding within a place led approach specifically for the purpose of supporting pupils placed at the SEND unit.

the location of the provision if it is not to be established on the existing site of the school;

Not applicable

where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

Not applicable

the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

The new designated SEND unit is reserved only for children with special educational needs with Social, Emotional and Mental Health needs. The designated SEND unit will have 12 places.

11. Where the proposals are to discontinue provision for special educational needs—
details of alternative provision for pupils for whom the provision is currently made;

Not applicable

details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

Not applicable

details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

Not applicable

a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

Not applicable

12. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

The SEND unit at Suttons Primary School will meet the needs of pupils with an EHCP of, SEMH whose needs are not severe enough to require a place at a special school but who will require spending significant proportions of their time in the SEND unit. The SEND unit will enable these pupils to have their additional needs met while accessing education at a mainstream primary school through a flexible approach tailored and adapted to their needs.

Sex of pupils

13. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area;

Not applicable

evidence of local demand for single-sex education; and

Not applicable

details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

Not applicable

14. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

Not applicable

evidence of local demand for single-sex education.

Not applicable

Extended services

If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

Not applicable

Need or demand for additional places

15. If the proposals involve adding places—

a statement and supporting evidence of the need or demand for the particular places in the area;

The Council's High Needs Strategy 2017-22, sets out ambitious and realistic objectives to ensure Havering's provision is the first choice for children and young people with high needs and their families. It provides details of our local offer and the changes that will be implemented to ensure that the needs of children and young people with SEND are met.

The Strategy recognises that children with Social, Emotional and Mental Health difficulties (SEMH) are increasing in numbers and will require specialist intervention supported in a SEND unit.

One of the key changes proposed in the Havering High Needs Strategy 2017-2022 is the delivery of an on-going programme to create more SEND units in mainstream settings.

Our SEND projections show that we expect the number of primary school pupils with an education health care plan of Social, Emotional and Mental Health needs to increase from 87 in 2022/23 to 110 in 2023/24.

where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

Not applicable

where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

Not applicable

16. If the proposals involve removing places—

a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

Not applicable

a statement on the local capacity to accommodate displaced pupils.

Not applicable

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

Not applicable