



APPLICATION FOR THE USE OF TEMPORARY TRAFFIC SIGNALS

London Borough of Havering: Email: NRSWA@havering.gov.uk

***Minimum 3 days notice required**

| | | | | | | | | |
|---|----------|---------------|--|-------------------------|--|----|------|----|
| Statutory Undertaker/Contractor: | | | | | | | | |
| Site Supervisor: | | | Contact No: | | | | | |
| Traffic Signal Supplier: | | | Fax. No: | | | | | |
| 24hr Emergency Phone Number: | | | Permit no. | | | | | |
| Type of Works | Standard | Minor | Major | Urgent/Emergency Works. | | | | |
| Exact Location: *Please provide exact Site Location including house numbers or road junctions, failure to supply these will result in the application & permit being refused* | | | | | | | | |
| Please note: Traffic sensitive road times are 9.30am till 15.00pm only unless agreed by L.A If Traffic Signals are not to be used 24 hours, please state times when they will be operational/required: <table style="width: 100%; text-align: center;"> <tr> <td style="width: 33.33%;">AM</td> <td style="width: 33.33%;">till</td> <td style="width: 33.33%;">PM</td> </tr> </table> | | | | | | AM | till | PM |
| AM | till | PM | | | | | | |
| 2 way signals | | 3 way signals | | 4 way signals | | | | |
| Start date of works: | | | End date of works: | | | | | |
| Brief Description of Works to be carried out: | | | | | | | | |
| Note: A Traffic Management plan should be submitted with the application | | | | | | | | |
| Is site located on traffic sensitive road? - yes contact L.B Havering | | | Yes <input type="checkbox"/> No <input type="checkbox"/> | | | | | |
| Is the site near existing traffic signals? - if yes contact TfL - ATSSwitch@tfl.gov.uk | | | Yes <input type="checkbox"/> No <input type="checkbox"/> | | | | | |
| Is the site near a pedestrian/zebra/toucan crossing? - if yes contact L.B Havering | | | Yes <input type="checkbox"/> No <input type="checkbox"/> | | | | | |
| Is there a road junction between the signal heads? - if yes contact L.B Havering | | | Yes <input type="checkbox"/> No <input type="checkbox"/> | | | | | |
| Is there a Bus Stop near or within the works – if yes contact TfL buses below for suspension application | | | Yes <input type="checkbox"/> No <input type="checkbox"/> | | | | | |
| Out of hours: In the case of Urgent/ Emergency please inform the following: | | | | | | | | |
| TfL(Buses) Stratford office 020 8555 5353 - email: north.rsm@tfl.gov.uk | | | | | | | | |
| Police: 0208 345 4953 | | | | | | | | |
| Ambulance: 01708 757740 | | | | | | | | |
| Fire: (01708 448975 or 07584 150382) trafficmanagement@london-fire.gov.uk - Steven.Gray@london-fire.gov.uk | | | | | | | | |
| London Borough Of Havering – Call out after hours 01708 433999 – NRSWA@havering.gov.uk | | | | | | | | |

FOR HIGHWAY AUTHORITY USE ONLY

| | | | | | |
|----------------------------------|--|-----------------|--|--------------------|--|
| Authorised: | | Not Authorised: | | Contact Authority: | |
| Authority Signature: | | Name: | | Date: | |
| <u>Highways Comments:</u> | | | | | |
| Submitted by: (Sign) | | Name (print) | | Date: | |

NOTES

Applications relating to Standard / Planned works

| Category of Work | Period |
|--------------------------------------|-----------------|
| Minor Works Traffic Sensitive | 10 working days |
| Minor Works Non-Traffic Sensitive | 7 working days |
| Remedial Works (Non-Dangerous) | 10 working days |
| Standard Works Traffic Sensitive | 10 working days |
| Standard Works Non-Traffic Sensitive | 7 working days |
| Major Works / Projects | 20 working days |

These applications should be submitted by E-mail to NRSWA@havering.gov.uk or post to:

London Borough Of Havering
NRSWA Section
Town Hall
Main Road
Romford
RM1 3BB

Applications relating to Emergency Works arising during normal working hours

| Category of Work | Period |
|---------------------------------------|--|
| Special Urgent and Remedial Dangerous | Telephone before set-up, plus send form. |

Applications relating to Emergency works arising outside normal hours

| Category of Work | Period |
|------------------|-----------------------|
| Emergency | Retrospective process |

Please ensure that the Emergency Services and Bus Operators have been contacted for their comments before the application is submitted.

Buses: Stratford office 020 8555 5353 - email: north.rsm@tfl.gov.uk

Police: Mark Deeming – 07768 703273 fax: 0208 345 4953 -
mark.j.deeming@met.police.uk

Email to NRSWA@havering.gov.uk