

## Prevent and Channel Privacy Notice

### Who we are

The London Borough of Havering (LBH) is registered with the Information Commissioner's Office (ICO) as a 'Data Controller' This privacy notice applies to you ('the service user') and LBH ('the Council'). The Council takes the privacy of your information very seriously.

This privacy notice relates to our functions relating to the Prevent/Channel Service, these being the assessment and support of individuals who are vulnerable to being drawn into terrorism. It provides additional information that specifically relates to this particular service, and should be read together with our [general privacy notice](#), which provides more detail.

### What data do we process

In exercising our Prevent Duty we will process lots of different types of information. This may include:

- Names and contact information for the people we support
- Family situation, lifestyle and details of associates
- Allegations and details of behaviour, including online activity
- Information about previous cautions, convictions and sentences
- Other sensitive information such as details of vulnerabilities, physical and mental health, and risks to health or wellbeing
- Background information such as education, housing, employment and financial details
- Visual images and personal appearance

### Who we collect data from

Some of the personal information we may hold will come directly from you when you contact us. We may also receive information from the following:

- Members of the public making reports
- Police and the Home Office, Office of Security and Counter Terrorism
- Internet service providers and other organisations with concerns about their customers or service users
- Professionals at other organisations. This may include schools and academies, the Fire Service, NHS and other local authorities
- Voluntary sector organisations, community organisations and charities
- Housing providers, including shelter and hostel accommodation

### Who we will share your data with

Your personal data may be shared securely with the following organisations where it is both necessary and appropriate to do so:

- Police and the Home Office, Homeland Security Group
- Immigration Service
- Probation Service
- Professionals at other organisations. This may include schools and academies, the Fire Service and NHS
- Other Local Authorities

We will also share your information where:

- We deliver shared functions as part of the Channel Panel process
- A person may be at risk of harm if the information is not shared
- It is necessary to prevent, detect, investigate or punish a crime
- We are required by law to share it

### **The lawful basis for processing your data**

The processing of personal data for the Prevent/Channel Programme are necessary to meet our legal obligations as set out in the Counter Terrorism and Security Act 2015.

Section 26 of the Counter-Terrorism and Security Act 2015 to reduce the risk of radicalisation and offer support to those who are at risk.

Section 42 of the Care Act 2014 to offer support to people with care and support needs who are at risk of harm.

Under GDPR our lawful basis for processing personal data is Article 6, 1 e (processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority) and for processing special category data is Article 9, 2 g (processing is necessary for reasons of substantial public interest).

We may also need to process special category data:

- where it is necessary to protect someone in an emergency (Art 9(2)(c) of the UK GDPR)
- where it is necessary for legal cases (Art 9(2)(f) of the UK GDPR)
- where it is necessary for archiving, research or statistical purposes (Art 9(2)(j) of the UK GDPR).

### **How we use your data?**

We process your data so that we can:

- Ensure you are safeguarded from harm
- Fulfil our legal obligation for the delivery of Prevent/Channel duties which are set out in the Counter-Terrorism and Security Act 2015
- Maintain records of the support and services we provide
- Monitor the number of people being referred into the service and the support they receive
- Monitor the quality of the support we provide and check how our services are performing overall, for example by requesting your feedback.

### **How long we will keep your data**

We will keep your data safe and secure for the periods as set out below that is in line with our retention schedule. After this time, it will be securely destroyed.

Adults	6 years after last contact
Children	25 years from date of birth
Adopted children	25 years from closure

### **How do we protect your data?**

We comply with all laws concerning the protection of personal information and have security measures in place to reduce the risk of theft, loss, destruction, misuse or inappropriate disclosure of information. Staff access to information is provided on a need-to-know basis and we have access controls in place to help with this.

### **Know your rights**

We process your data in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. Find out about your individual rights at [Havering data privacy statement and your data rights | Data protection | The London Borough Of Havering](#) or at <https://ico.org.uk/your-data-matters/> If you have any queries or concerns relating to data protection matters, please email: [dpo@haverling.gov.uk](mailto:dpo@haverling.gov.uk)